

## COMMISSIONER'S MEETING MINUTES

January 28, 2025 – 9:30 am

Those present were:

Commissioner Gary Weaver

Commissioner Deena Vietzke

Commissioner Homer Montemayor

Executive Director Chris Faix

Executive Assistant Carmon Derting

Called to order at 9:30 am.

G. Weaver made a motion to approve the agenda; D. Vietzke seconded; the motion passed.

D. Vietzke made a motion to approve the minutes G. Weaver seconded; the motion passed.

D. Vietzke made a motion to approve the vouchers; D. Vietzke seconded; motion passed.

### COUNTY COMMISSIONERS

The Commissioners joined the Adams County Commissioners meeting via zoom for about 10 minutes beginning at 9:35am. The County Commissioners are still working on Broadband. They have just completed a communication tower upgrade for fire/law/Ems. The County is also updating their website. G. Weaver asked about Fiber in Othello and the County Commissioners have said they are still working on easements and permits. The County has also applied for funding to get Fiber out to the rest of the county, but they are not anticipating getting the grant due to the amount.

### AIRPORT

C. Faix updated the Commissioners on the current projects and the communications with FAA and our ADO.

C. Faix discussed the FBO project and the steps that he believes will be needed. He is also still getting a detailed preliminary quote from J. Padilla. The project will be going out to bid. The Commissioners have agreed to do a vending machine.

### BRUCE

The water tower is still in good condition per the inspection done last week.

The Commissioners were given the choices of the extension of Lee Road. The choice of the 90-degree design was agreed on.

### HIGHWAY 26/REYNOLDS

C. Faix is still trying to get the specifics so that we can start purchasing the pipe.

### HIGHWAY 24 PROPERTY

C. Faix presented the closing paperwork to the Commissioners for review. The paperwork came from S. Sackmann.

### PROPERTY MANAGEMENT

There is no new damage to the Incubator building.

### OTHER

G. Weaver made a motion to have H. Montemayor as Vice Chairperson for 2025, D. Vietzke second, motion passed.

The Commissioners were presented with a proposed Electronic Funds Transfer Policy and Procedure. It was also discussed reviewing the rest of our Policy and Procedures.

D. Vietzke made a motion to approve the Electronics Funds Transfer Policy and Procedure, H. Montemayor second; motion approved.

The flooring in the office was discussed. C. Faix showed the Commissioners the two choices. G. Weaver would like the quote emailed to him. The Commissioners agreed to go ahead and preferred the hickory sample.

D. Vietzke made a motion to move forward with the replacing the flooring and using Carpet Carrousel of Othello, H. Montemayor second; motion passed.

The first meeting of February will be Monday, February 10<sup>th</sup> at 11am.

There was a discussion about doing a table at the Chamber of Commerce banquet on Feb 28<sup>th</sup>. The information on the table could be a flyer with the new water tower. Deena would put together the centerpiece. It has been decided that we would do a platinum sponsorship that will be the most advertising and getting our name out to the public with this event.

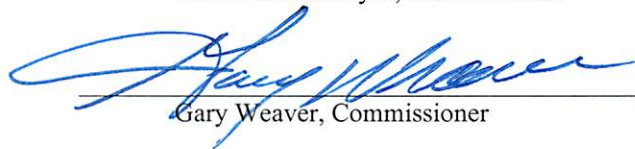
With no further business coming before the Port of Othello Commissioners, the meeting was adjourned at 10:25 am.

A handwritten signature in blue ink, appearing to read "D. Vietzke", written over a horizontal line.

Deena Vietzke, Commissioner

A handwritten signature in blue ink, appearing to read "H. Montemayor", written over a horizontal line.

Homer Montemayor, Commissioner

A handwritten signature in blue ink, appearing to read "G. Weaver", written over a horizontal line.

Gary Weaver, Commissioner

A handwritten signature in blue ink, appearing to read "Carmon Derting", written over a horizontal line.

Carmon Derting, Executive Assistant