

COMMISSIONER'S MEETING MINUTES

January 9, 2024 – 9:00 am

Those present were:

Commissioner Gary Weaver
Commissioner Deena Vietzke
Commissioner Homer Montemayor

Executive Director Chris Faix
Executive Assistant Carmon Derting

Called to order at 9:03 am.

D. Vietzke made a motion to approve the agenda; H. Montemayor seconded, motion passed.

D. Vietzke made a motion to approve the minutes from the last meeting; H. Montemayor seconded; motion passed.

D. Vietzke made a motion to approve the vouchers; H. Montemayor seconded; motion passed.

ACDC

Kyle gave an update on the meetings he has been attending. He also discussed building a strategic plan with a meeting on the 17th at 1:30 in Ritzville to begin putting it together. C. Faix and Kyle will attend the conference in Las Vegas for the Ag Conference in March. Kyle is working with Adams County to figure out what the Natural Gas situation is in Bruce.

AIRPORT

A.P. is still interested in leasing about 2 acres behind Flite Level Zero. He has the equipment to level the ground. Talks have been made about the water for fire suppression and it has been mentioned that a storage pond would be ok.

R&R sent in the proposal. It was suggested to write up a form that lists all our expenses for the fuel to give to him. The Commissioners agreed to allow him to try. He will be given the hangar rent free for 2 years to be made into an FBO, but he would need to pay the fees for fuel.

BRUCE

There was a discussion on the contract for painting the current water tower. There is a phone meeting tomorrow with the company. The contract did expire in 2023 and would need to go out to bid.

Chris presented the updated cost budget for the Water Tower Project. There was a discussion with B. Hoppe present that explained the way the pipe will be laid, looping the bottom of the property, extending it north as the budget allows and how it will be able to be extended when needed. The design for the project will be 2024 with completion in 2026.

HIGHWAY 26/REYNOLDS

Meritage is still in need of an extension. They presented another layout map for the development. No cost has been discussed yet.

PROPERTY MANAGEMENT

There are problems with the HVAC in the Incubator. The unit #1 quit working. The spare one was put in so that the unit is heated. Berks put together a quote for mini splits for the building. Done Right came in and gave a quote. The existing units will still be in place as backups. C. Faix will examine both quotes more closely. The request has been made to add a maintenance plan.

H. Montemayor made a motion that if the bids are equal in comparison to accept the bid from Done Right, D. Vietzke second; motion passed.

OTHER

Swear in Homer Montemayor.

D. Vietzke made a motion to appoint G. Weaver chairperson for 2024, H. Montemayor 2nd, motion passed.

The Commissioners reviewed the new redistricting plan.

D. Vietzke made a motion to accept the new redistricting map, H. Montemayor 2nd, motion passed.

The Port cannot donate to the Chamber of Commerce, but we will join in decorating a table with ACDC.
3-year Audit Entrance is tomorrow at 9:00am.

With no further business coming before the Port of Othello Commissioners, the meeting adjourned at 11:02 am with a motion made by D. Vietzke and H. Montemayor second and motion passed.

A handwritten signature in blue ink, appearing to read "D. Vietzke", written over a horizontal line.

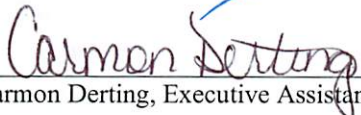
Deena Vietzke, Commissioner

A handwritten signature in blue ink, appearing to read "H. Montemayor", written over a horizontal line.

Homer Montemayor, Commissioner

A handwritten signature in blue ink, appearing to read "Gary Weaver", written over a horizontal line.

Gary Weaver, Com

A handwritten signature in blue ink, appearing to read "Carmon Derting", written over a horizontal line.

Carmon Derting, Executive Assistant