

COMMISSIONER'S MEETING MINUTES

February 13, 2024 – 9:30 am

Those present were:

Commissioner Gary Weaver

Commissioner Deena Vietzke

Commissioner Homer Montemayor

Executive Director Chris Faix

Executive Assistant Carmon Derting

Guests: Ben Hoppe, JUB

Lee Unterweger, JUB

Ben Haws JUB

Called to order at 9:32 am.

D. Vietzke made a motion to approve the agenda; H. Montemayor seconded, motion passed.

H. Montemayor made a motion to approve the minutes from the last meeting; D. Vietzke seconded; motion passed.

D. Vietzke made a motion to approve the vouchers; H. Montemayor seconded; motion passed.

AIRPORT

Discuss water rates and connection fees. There was discussion that our rates to turn on and off set at \$1200 and it is believed that is too high. There was discussion on the monthly water rate as well that is also believed to be too high. Further discussion has been requested for the next meeting.

ALP DISCUSSION

JUB came to discuss the finalization of the ALP plan. What steps that went into creating the updated plan was explained. JUB presented the Othello Municipal Airport – Airport Layout Plan Update and the Draft Airport Master Plan. There is an appendix that contains the public comments as well as the existing conditions and inventory. There was a review of the Summary of Forecast. They also looked at the Existing Airport Layout Plan and Preferred Alternative. They also presented a phased development that covers the next 20 years. When reviewing the Landside Recommendations, there is a request to change where the pavement for the new tie down will be as a safety issue was brought up due to the short driveways connecting to the taxi lane. The choice was to either move it to in front of building 4 or pave the whole area, as funding is available. The pipe behind Flite Level Zero can be buried. Fire suppression was discussed. The 300,000-gallon tower is believed to be too much, but that is a number the engineers came to with their calculations. They are willing to build something that will be the size that is necessary. A water tower may need to be 80 feet tall. Using a pump would be more involved with electrical and generator needs. There was discussion that land may need to be acquired for a water tower. There was an idea brought up to put a tower at the very corner of the rill field, but there may be issues with actual flight path of the airport users. There is a need for Commissioner permission to send the updated draft to FAA to complete the next step of the ALP which can be done at a future meeting. We need to show easement or land acquisition of part of the field on the east end of the airport. There is a page identifying obstructions to the airspace.

BRUCE

C. Faix completed his CEUs.

HIGHWAY 26/REYNOLDS

Meritage personnel will be here about 11:30. The biggest issue right now is the roundabout and when it is coming. WSDOT is telling them it will be the 3rd one to be completed and might be 2028. They are proposing they build the roundabout and want our help in finding grants to help them pay for it. They may not want to pay anything for extending

the sale for up to another year. K. Neikenke is contacting representatives. The extension will be discussed at the next meeting.

The Commissioners agreed to allow Freeman to farm the land again this year.

PROPERTY MANAGEMENT

The HVAC systems are in the Incubator building.

OTHER

\$350,000 is the limit for items to go out to bid. Anything under needs to have quotes.

C. Faix reviewed the preliminary results from the audit and potential issues. The exit interview will be on Friday.

March meetings will need to be changed due to the trade show. The meetings will be moved to March 5th and 19th.

The County Commissioners meeting will be the 2nd meeting of each month at 9:35am via Zoom.

With no further business coming before the Port of Othello Commissioners, the meeting adjourned at 11:08 am with a motion made by D. Vietzke and H. Montemayor second and motion passed.

Handwritten signature of Deena Vietzke in blue ink.

Deena Vietzke, Commissioner

Handwritten signature of Homer Montemayor in blue ink.

Homer Montemayor, Commissioner

Handwritten signature of Gary Weaver in blue ink.

Gary Weaver, Commissioner

Handwritten signature of Carmon Derting in blue ink.

Carmon Derting, Executive Assistant