



## COMMISSIONERS' MEETING MINUTES

September 12, 2023 – 9:00 am

Those present were:

Commissioner Gary Weaver (Excused)  
Commissioner Deena Vietzke  
Commissioner Kenny Schutte

Executive Director Chris Faix  
Executive Assistant Carmon Derting

Guests: Kyle Niehenke, ACDC  
Gabe Davis, Columbia Basin Herald

Called to order at 9:02 am.

K. Schutte made a motion to approve the agenda, D. Vietzke second, motion passed  
D. Vietzke made a motion to approve minutes from previous meeting, K. Schutte second, motion passed  
K. Schutte made a motion to approve vouchers, D. Vietzke second, motion passed.

### ACDC

Kyle is working on the career showcase. He has met with Cathy McMorris who is working on the Broadband project looking for innovative ideas for wireless options as well as currently looking for funding opportunities for Phase 2. Kyle is also working on the 5-year strategic plan for the ACDC

### Airport

C. Faix spoke with K&L spray about the Kochia at the Airport. Different chemical mixes were discussed. It was also determined to sterilize the ground this fall after it is mowed. Flight Level Zero will be notified before the mowing starts.

C. Faix will contact M. Conner to reestablish the terms of the sublease of his hangar.

### Bruce

We are still waiting on a letter from Progreso and the SEPA/NEPA Report for the CERB packet due in November. The SEPA/NEPA paperwork has been filed with Adams County Building and Planning. C. Faix was given an alternate contact for Progreso to help get the letter. We do not have to begin paying the loan back until 5-years after the construction is completed.

C. Faix is going to contact Raycom to discuss removing Well 2 from the PLC communication in Well 3. Well 2 will then be operated manually on a monthly basis. It is assumed that if Well 2 is removed, Well 3 will be able to operate automatically on a consist basis.

### Highway 26/Reynolds

The next installment by Meritage is due at the end of September. C. Faix updated the Commissioners on the meeting between Meritage, WSDOT and the City of Othello. It sounds as though WSDOT is considering the extension of 7<sup>th</sup> across 26 with the addition of a traffic circle. There is a request in for access on what would be a split extension of 10<sup>th</sup>. If this access is not granted, the deal will not move forward. Overall, it was a productive meeting.

### Incubator

The roof repairs have been finished. There were 2 different meetings with insurance adjusters to determine if there was any further damage. None was detected.

More water damage was found in Unit 2, but this was determined to be caused by the air conditioner. The slope was corrected, holes drilled in the bottom and a metal cover installed over the top of the air conditioner. There have been gutters and down spouts installed on the back of the building. The netting in the porticos was removed and metal sheeting

was installed to keep the birds away. It was also discussed to replace the parking stops with 6-foot rubber ones. The ones currently there are only 3 feet and are crumbling, gone or otherwise causing liability issues.

**Other**

C. Faix handed out blank employee evaluation forms.

With no further business coming before the Port of Othello Commissioners, the meeting adjourned at 10:27 am with a motion made by D. Vietzke and seconded by K. Schutte.

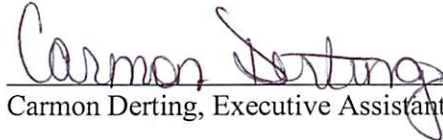
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Deena Vietzke, Chairperson

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Gary Weaver

A blue ink signature of Kenny Schutte written over a horizontal line.

Kenny Schutte

A blue ink signature of Carmon Derting written over a horizontal line.

Carmon Derting, Executive Assistant