



## COMMISSIONERS' MEETING MINUTES

July 6, 2023 – 9:00 am

Those present were:

Commissioner Gary Weaver  
Commissioner Deena Vietzke  
Commissioner Kenny Schutte

Executive Director Chris Faix  
Executive Assistant Carmon Derting

Called to order at 9:00 am.

K. Schutte made a motion to approve the agenda, G. Weaver second, motion passed  
K. Schutte made a motion to approve minutes from June 27th, 2023 meeting, G. Weaver second, motion passed  
G. Weaver made a motion to approve vouchers, K. Schutte second, motion passed.

### ALP Update

The Commissioners agreed to start to turn Building 1, Hangar 1 into an FBO. C. Faix will contact a contractor to do the work that will include removing the slider door, add a wall/door/window where the slider was and add insulation, drywall, heat/air and possibly a bathroom.

Once the ALP is done, the plan is to immediately start work on the crack sealing and push the tie downs back and do those later.

The Commissioners discussed not moving the approaches unless it becomes a requirement and to keep the space already dedicated to another 6-bay hanger in place.

There was discussion on making a plan to make sure the land behind the Flite Level Zero hangars is level to allow for future buildings.

Before any further building can be done, the water storage needs to be addressed. C. Faix will contact the County Building and Planning and find out how much storage would be required and to see if a pond would work.

### Airport

There has been a request to sublease a private hangar. The Commissioners would like to review the potential sub lease contract before any approval is given. They want to make sure it is noted that there can be no residence in the building, the original leaseholder is responsible for the water payment and any changes to the property need to be approved by both the Port and the FAA.

### Bruce

Waste Water Management has used over about 2M gallons of water.

The current farm leaser has agreed to continue farming and is working on putting in a second crop and has already inquired about next year.

### Highway 26/Reynolds

The 2<sup>nd</sup> check from Meritage has been received. They were reminded by email that the 3<sup>rd</sup> check is due by September 24<sup>th</sup>, 2023. Their intention is to continue with the purchase of the land.

### Incubator

The entire roof of the incubator needs to be replaced.

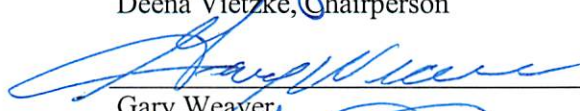
**Other**

C. Faix let the Port Lawyer know that we have sent them all of the information and now we are just waiting on a return response from the petitioner.

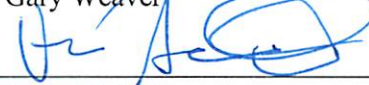
With no further business coming before the Port of Othello Commissioners, the meeting adjourned at 10:13 am with a motion made by G. Weaver and seconded by K. Schutte.

A handwritten signature in blue ink, appearing to read "Deena Vietzke", written over a horizontal line.

Deena Vietzke, Chairperson

A handwritten signature in blue ink, appearing to read "Gary Weaver", written over a horizontal line.

Gary Weaver

A handwritten signature in blue ink, appearing to read "Kenny Schutte", written over a horizontal line.

Kenny Schutte

A handwritten signature in blue ink, appearing to read "Carmon Derting", written over a horizontal line.

Carmon Derting, Executive Assistant