



## COMMISSIONERS' MEETING MINUTES

June 13th, 2023 – 9:00 am

Those present were:

Commissioner Gary Weaver

Commissioner Deena Vietzke (Via Phone)

Commissioner Kenny Schutte

Executive Director Chris Faix

Executive Assistant Carmon Derting

Called to order at 9:00 am.

G. Weaver made a motion to approve the agenda, D. Vietzke second, motion passed

G. Weaver made a motion to approve minutes from May 30th, 2023 meeting, D. Vietzke second, motion passed

G. Weaver made a motion to approve vouchers less the Adams County Development Council voucher, D. Vietzke second, motion passed.

G. Weaver requested that it be made known that he does not personally know Brian Weaver who recently ended his lease for an airplane hangar.

There was a discussion about the voucher for Adams County Development Council. K. Nienke was called during the meeting to discuss the invoice. ACDC will provide the Port with a Strategic Plan when it is completed. It was also clarified that any money paid in dues is in addition to the money they receive from their contract with Adams County. After the phone call, G. Weaver motioned to pay the ACDC voucher, D. Vietzke second and the motion passed.

### **Airport**

C. Faix had a meeting at the airport with 3 ADOs from the FAA. The overall comment was that the airport was nice. FLZ was cautioned on the location where they parked their equipment trucks. There was also comment on the weeds and rocks. C. Faix did let them know that the airport is sprayed on regular basis by a professional company and he personally spot sprays as needed. There was a mention of purchasing a street sweeper type of equipment to help keep the rocks off of the runway and taxi lanes. Research is already being done on the purchase of the equipment. In speaking with JUB about the trucks, it was determined they are actually outside of the object free zone and should therefore be okay to be there. The biggest issue found was the cracks in the asphalt. The last time the airport was sealed was in 2018. To remedy the situation, a change to the CIP will be needed. C. Faix has begun that process with JUB and the FAA.

### **Bruce**

With the sale of water to Waste Management, it was suggested to have Ladd look at Well 1 to see about the ability to put it back on line if needed.

### **Highway 26/Reynolds**

Meritage has until June 26 for their first 90 days. June 27, 2023 will be the day the first \$60,000 becomes non-refundable.

### **Incubator**

G. Weaver and the contractor went on the roof of the incubator building to do an inspection to see if they could find further damage or a possible cause of the current damage. It was determined that the ridge cap was damaged by the manufacturer and the insulation is completely saturated with water. The entire roof will need to be removed and the insulation needs to be replaced. The former contractor did his own inspection and did caulk some items while he was on the roof. There are also signs of the same interior leaking in Unit #4. The insurance was given all of the information and sent both pictures and videos of the damage and have extended the claim to include the new damage.

**Other**

Bruce Reim is here to do the OPMA and PRA classes as soon as the meeting is over today. D. Vietzke will be able to attend the classes at a different time. CIAW will be contacted for the next available classes.

The Commissioners signed the affidavits for the searches of their emails about the 2020 audit and the additional records request.

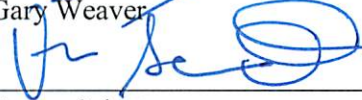
There is a Commissioner Seminar July 24-26 in Union, WA. It was suggested to book 2 rooms, but wait on registering until the agenda for that seminar can be reviewed.

With no further business coming before the Port of Othello Commissioners, the meeting adjourned at 9:58 am with a motion made by G. Weaver and seconded by D. Vietzke.

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Deena Vietzke, Chairperson

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Gary Weaver

A handwritten signature in blue ink, appearing to read 'Kenny Schutte', written over a horizontal line.

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Kenny Schutte

A handwritten signature in blue ink, appearing to read 'Carmon Derting', written over a horizontal line.

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Carmon Derting, Executive Assistant