



## COMMISSIONERS' MEETING MINUTES

April 11, 2023 – 9:00 am

Those present were:

Commissioner Gary Weaver

Commissioner Deena Vietzke

Commissioner Kenny Schutte (Excused)

Executive Director Chris Faix

Executive Assistant Carmon Derting

Guests: Kyle Niehenke

Called to order at 9:00 am.

D. Vietzke made a motion to approve the agenda, G. Weaver second, motion passed

G. Weaver made a motion to approve minutes from March 28th, 2023 meeting, D. Vietzke second, motion passed

G. Weaver made a motion to approve vouchers with a clarification on the Avista and Wheatland Computer Invoices, D. Vietzke second, motion passed.

### **Kyle**

ACDC and the City of Othello joined together to have the Boyd report updated. A copy will be given to the Port once it is finished. On May 11, 2023 there will be the Annual ACDC Dinner at Ironworks. Project Catch is still on hold and Kyle is waiting to hear from Project Builder. C. Faix let Kyle know about the May 18<sup>th</sup> CERB Board Meeting. Kyle let the Commissioners know that there are no longer any contacts at Avista or Cascade Natural Gas.

### **Airport**

The new Conner Spray Site Lease was presented to the Commissioners. There will need to be a correction from 20 years to a year-to-year term like in the 1984 lease. There maybe an option to just keep the 1984 lease in place with an addendum to include early termination and site clean-up upon termination. There was a question about Paragraph 9 dealing with the water fees, but C. Faix had already spoken to Mr. Conner about it.

There has been a request to make the land users maintain a water connection in Bruce Industrial System and the Airport. The subject has been tabled and will be discussed at the next meeting.

B. Boersma has requested to install a fence at the Airport. The request was sent to FAA for approval. There is a list of items that need to be completed prior to the FAA approval. The list was sent to B. Boersma.

C. Faix is still working on getting the last 6 hangar tenants to provide their insurance.

### **Highway 26/Reynolds**

The Meritage Purchase and Sale agreement is in progress and a title search has been ordered. The first 90 days will end about June 26<sup>th</sup>.

### **Incubator**

The water damage claim has been submitted with the quote and the pictures of the damage. The plan is to move the tenant from Unit #3 to Unit #2 due to the damage. Once the damage is repaired, the tenant in Unit #4 would like to lease unit #3.

### **Other**

D. Vietzke made a motion to surplus the desk phones marked 20-22 and 20-61. G. Weaver second and motion passed.

C. Faix presented a letter of settlement from the WPPA Port attorney to Mr. Hood. A copy of the PRA training certificates from the class C. Faix and C. Derting just completed was sent as well.

With no further business coming before the Port of Othello Commissioners, the meeting adjourned at 9:55am with a motion made by G. Weaver and seconded by D. Vietzke.



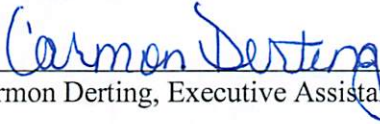
Deena Vietzke, Chairperson



Gary Weaver



Kenny Schutte



Carmon Derting, Executive Assistant