



## COMMISSIONERS' MEETING MINUTES

September 13th, 2022 – 9:00 am

Those present were:

Commissioner Gary Weaver  
Commissioner Deena Vietzke  
Commissioner Kenny Schutte

Executive Director Chris Faix  
Executive Assistant Carmon Derting

Guests:

Called to order at 9:00 am.

K. Schutte made a motion to approve the agenda, D. Vietzke second, motion passed

K. Schutte made a motion to approve minutes from August 23rd, 2022 meetings with research about how personnel wages need to be listed, D. Vietzke second, motion passed

D. Vietzke made a motion to approve vouchers with the addition of 2 checks for J. Padilla, totaling \$5822.30 for maintenance items and a check for transfer of funds to Adams County Auditor for \$360,000.00, K. Schutte second, motion passed.

### **Airport:**

The decision was made not to sterilize the ground this fall.

K. Schutte has noticed that the concrete is cracking on the curved part of the aprons and that the plates have not been put in place to eliminate the small height difference between the apron and the hangar.

G. Weaver has requested to be able to look at the hangar that has been having a problem with the door.

### **Highway 26 Property**

C. Faix is meeting with the developer and their whole team on Friday. There is also another developer that may be interested.

The Port needs to begin to look for possible land to purchase. There were a few locations discussed in the Bruce Area.

### **Bruce**

#### **Bruce Water System**

C. Faix presented the new bill from Utility Services for painting the water tower. The new bill shows a 25% payment now with the rest due when painting is completed. The Commissioners would prefer to have a 5% payment, 75% payment of remaining balance when started and pay the final bill when finished. The Commissioners would also like a definite start/end date. It will take about 3 weeks to paint the tower, during such time, no water can be in the tower. C. Faix will have a phone meeting with Utility Services on Wednesday to discuss the water storage issue during painting.

C. Faix has meet with CERB to clarify the need to have the planning grant as the tower would need to be started next spring.

### **Bruce Land**

The lease for the 59 acres is currently being reviewed by Sackmann Law and it was requested to have it by the on the 26<sup>th</sup>.

### **Other**

#### **Parking Lot**

Parking lot lines are done and signs will be up before the end of the week. Research is being done to try to find out who cut the holes in the parking lot in order to get them fix. It may be due to the work that Vyve is doing around town.

**Port District**

Adams County Planning is looking at expanding Bruce Industrial Area to reduce housing in that area.

A proposal to expand the borders of the Port has been proposed. The options would be 1. Do nothing, 2. Expand borders to Ritzville, 3. Create another Port. The Commissioners have decided not to do anything at this time.

C. Faix let the Commissioners know of litigation in regards to the Public Information Act. Sackmann Law office has all of the paperwork and is working on the suit.

C. Faix also let the Commissioners know of the Small Ports Conference on October 21/22. After reviewing the agenda, all declined for this year.

C. Faix presented the information received for the Boyd Report. The Commissioners have once again declined to participate.

With no further business coming before the Port of Othello Commissioners, the meeting adjourned at 10:14 am.

  
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Gary Weaver, Chairperson

  
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Deena Vietzke

  
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Kenny Schutte

  
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Carmon Derting, Executive Assistant