

SPECIAL MOBILE COMMISSIONERS' MEETING MINUTES

September 10th, 2021 – 1:00 pm

Those present were:

Commissioner Gary Weaver
Commissioner Deena Vietzke
Commissioner Kenny Schutte

Executive Director Chris Faix
Executive Assistant Carmon Derting

Guests:

Jeff Unrau
Cody
Jake
Doug Pegram

Called to order at 1:06pm.

This is a Special Meeting for the sole purpose of inspecting Hangar #4

Each Commissioner was provided with a Hangar Punch List to record any issues noticed with each unit. C. Faix explained how the walk through would progress, each unit will be inspected and then the commissioners and he will sit down and review all of the notes. One set of the Hangar Punch Lists will be made and C. Faix will present that to the contractor.

With the walk-through beginning in Storage 1, the invoice from the electrical subcontractor was brought up. The subcontractor said that the storage areas were not in the bids and upon speaking with C. Faix, the invoiced work was done to the agreement made during a meeting at the office. It has been agreed that the Port will pay for the requested additional outside lights and the subcontractor will speak with the contractor for the rest of the invoice as the storages were part of the initial bid.

It was noticed that the storages are sharing a meter. It was made clear at the time of the walk through that each storage unit was to have an electrical outlet, it own meter and meter box and interior light.

It was brought to the attention of the Commissioners that the meeting was being recorded by one of the team members of the Contractor. All of the Commissioners agreed to being recorded.

During the inspections, the Contractor did mention that he would return to the site in a few months and tighten all of the loose cables. He also agreed to seal the cracks in the contract.

The Contractor will retain 2 copies of the manuals for the doors. The rest will be brought to the office.

It was noted that there is a reset button on the side of each of the door motors on the right-hand sides.

Upon the final walk through, the Port will receive 2 remotes for each hangar as well as 2 keys for each man door.

The Contractor and his team were excused from the meeting once the walk through was completed.

The Commissioners and Executive Director reviewed all of the notes for each unit and C. Faix will make an appointment with the Contractor to review the results. There was no set time limit for the corrections and the time is still going for the fine.

G. Weaver made a statement that he will never sign off on the doors.

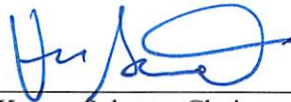
It was discovered that the electrical inspection has been completed.

G. Weaver will be getting with the Contractor to do an inspection on the roof. The Contractor will be supplying the lift to make that possible.

C. Faix will contact the Port Attorney about what can or cannot be done in regards to change orders.

A Concrete Contractor was called in to discuss the 8-foot apron to go on the north and south sides of the building at 4 inches thick. There is a concern about the drainage and matching it up to the already existing concrete that is uneven and has a small lip. There was a discussion on possibilities and the Concrete Contractor will provide a written estimate with options to the Commissioners.

With no further business coming before the Port of Othello Commissioners, the meeting adjourned at 4:18pm.

A handwritten signature in blue ink, appearing to read "Kenny Schutte", written over a horizontal line.

Kenny Schutte, Chairperson

A handwritten signature in blue ink, appearing to read "Deena Vietzke", written over a horizontal line.

Deena Vietzke

A handwritten signature in blue ink, appearing to read "Carmon Derting", written over a horizontal line.

Carmon Derting, Executive Assistant

Gary Weaver