

## COMMISSIONERS' MEETING MINUTES

August 24th, 2021 – 9:00 am

Those present were:

Commissioner Gary Weaver

Commissioner Deena Vietzke

Commissioner Kenny Schutte

Executive Director Chris Faix

Executive Assistant Carmon Derting

Guests:

Terry Thompson, Adams County Commissioner

Pat Simmons

Called to order at 9:00 am.

G. Weaver made a motion to approve the Agenda, D. Vietzke second the motion.

D. Vietzke made a motion to approve the Minutes from 8/10/21, G. Weaver second the motion and it was passed.

D. Vietzke made a motion to approve Vouchers, G. Weaver second the motion and it was passed.

Clarification was made on the Berk and the Suez bills.

K. Schutte requested clarification about a statement in the open public letter made by G. Weaver. Clarification was made. There was a reminder that there were some public comments made prior to the special meetings to discuss issues with the hangar. It was stated by D. Vietzke that the Port is at fault for accepting the bid and the difference in the doors should have been noticed during the time the bid was being reviewed and disqualified it at that point. A change order could have been brought to the board requesting the use of the different doors. G. Weaver did contact Hifold and received a quote for doors and was informed that the doors can be retrofitted to the existing building. He gave each Commissioner a copy of the information. G. Weaver requested clarification about a statement made in the newspaper article by K. Schutte. Clarification was made. The visit to Yakima was brought up and it was thought that a decision had been made then that the doors were acceptable and that due diligence was done. There is concern that the motors for the doors will be rubbing on the ceiling and that there is light passing through the door that might enable birds to enter. These will be points to review during the inspection.

Hangar 4 Project

C. Faix has been informed that the building is done and is just waiting on the final inspection for the electrical. There is a possibility that a walk through may be requested with the Commissioners for Friday, August 27<sup>th</sup>. The Contractor will not be available until the following week, but someone else would be available for the walk through. C. Faix will check with the Contractor to find out when County Planning will be out to do their inspection and will continue to coordinate the Post Construction Walk

Through. The aprons on the southside may be short and the idea is that the planes will divert to the area by the gas pumps.

G. Weaver made a motion to hold Straight A to the bid and to replace the doors with the ones requested in the Scope of Work. There was no second, motion failed.

G. Weaver made a motion to withhold funds until contact can be made to talk to legal about Breach of Contract. There is no second, motion failed.

#### Taxi Lane Project

Today is one of the last working days. At the safety meeting on Thursday, the discussion will include preparing the inspection and possibly preparing to pave on Friday. The Contractor will be needing to bring the grader back on site to make it look the way it needs to. There will also be discussion to marry the taxi lane to the asphalt then to the concrete with hope it can be done with the CIP money. The Contractor is working with JUB to devise a plan to provide drainage away from the hangar on the North and South sides. M. Conner has not mentioned anything about the entrance to his chemical site. The final stripping on the taxi lane will be delayed one month.

JUB would like to push forward to have the tie down area shovel ready. C. Faix asked if the Port would be willing to pay JUB now, knowing the possibility it would be reimbursed with the CIP.

G. Weaver made a motion to pay JUB now and be reimbursed with the CIP. D. Vietzke second and motion passed.

#### 90-day Inspection Plan

There has been a request that a 90 or 120 inspection be done on the doors, cables, motor, etc. at the new hangar. C. Faix will ask if it is already included in the 2-year warranty on the doors and building. A 60-day inspection would be preferred over a 90 day one.

It is near time to begin looking at bidding for the 8 feet of concrete for the new hangar. C. Faix will check with companies to try to get a rough estimate to determine the type of bids needed. There was a suggestion made that JUB oversee the bid process.

C. Faix presented the pictures of the two replacement signs that were put up at the airport, as well as the placards that will be mounted inside of each of the 10 hangar bays.

It was suggested to review and modify the hangar contracts to include specification on damages such as leaving the man door open when raising the doors. A picture of the placard will be included with each lease for Hangar 4.

C. Faix presented a quote to replace the power box for the fuel pumps. It was decided that if the current one is working, not to replace it.

#### Progresso Weeds

A concern about the weeds on the land sold to Progresso was brought to the Port. Weed Control will contact Progresso. C. Faix will give a courtesy call to Progresso.

The farmer leasing the Andrews Property has requested that the cracks in the ditches be repaired. About 10 years ago, ½ mile of ditch repair cost about \$7,500. I was suggested to review the lease to find out who is responsible for the repair. It was mentioned that some farmers just blade it and run a tractor over the top. That cannot be done with this ditch. C. Faix did remind the Commissioners about the Re-Lease option in the farm contracts.

#### Drain Abatement

It is believed everything is done. The wording that stated all drains are being abandoned has been corrected. The quit claim deed can be processed but one of two things must be done. 1. Bury the canal. Or 2. Complete 3 phases of drainage easement. C. Faix will contact Robin about what that entails. C. Faix will be contacting the Bureau on a weekly basis. The ECID said that they are waiting on the Bureau of Reclamation. It was reminded that the sections with the remaining functioning drain cannot have any buildings on it, but may have trees, roads, etc.

#### Bruce Water System

The Field Commander cell phone technology should be here at the end of August. The quote presented was for about \$6,700. C. Faix will check to see if internet access is needed. There was also mention of an annual fee.

#### County Update

T. Thompson gave an update of what the County Commissioners are working on. He mentioned that there will be seal coating on Booker Road for about 3-4 miles, north of Cunningham. C. Faix mentioned he was contacted by the contractor who needed water and he has facilitated that. There will be a tour at East District tomorrow. There is a new Court Clerk, District Court Judge and the Assessor has resigned. There was a short discussion on the new mandates. ACDC is still looking to hire a new Executive Director as well as a secretary.

K&L will be spot spraying at the airport.

G. Weaver made a motion to adjourn at 10:43, D. Vietzke second and motion passed.

D. Vietzke asked to reconvene at 10:47.

C. Faix informed the Commissioners that the Hangar 4 Contractor has requested the 20% draw. The Port has still not received the change order for the FAA moving the building over 33 feet. It was requested that both the change order and the written request of the 20% be written by the contractor and presented at the next meeting. The checks for each will be written separately.

G. Weaver made a motion to request the change order and the written request for the 20% be available for the next meet. D. Vietzke second and motion passed.

D. Vietzke suggested that we not hire JUB for bidding new contracts.

With no further business coming before the Port of Othello Commissioners, the meeting adjourned at 11:05am.

A blue ink signature in cursive script, appearing to read 'Kenny Schutte', written above a horizontal line.

Kenny Schutte, Chairperson

A blue ink signature in cursive script, appearing to read 'Deena Vietzke', written above a horizontal line.

Deena Vietzke

A blue ink signature in cursive script, appearing to read 'Carmon Derting', written above a horizontal line.

Carmon Derting, Executive Assistant

Gary Weaver