



SPECIAL MOBILE COMMISSIONERS' MEETING MINUTES

September 28th, 2021 – 9:00 am

Those present were:

Commissioner Gary Weaver (on phone)	Executive Director Chris Faix
Commissioner Deena Vietzke	Executive Assistant Carmon Derting
Commissioner Kenny Schutte	

Guests:

Terry Thompson, Adams County Commissioner
Doug Barger

Called to order at 9:06 am.

D. Vietzke made a motion to approve the Agenda, G. Weaver second, motion passed
D. Vietzke made a motion to approve minutes from September 14th, G. Weaver second, motion passed
D. Vietzke made a motion to approve vouchers, G. Weaver second, motion passed. There were questions on the Petro works, Snip Daddy, Straight Edge and JR Massie invoices.

T. Thompson reported the Adams County Commissioners have made appointments to 3 offices; Veronica Rodriquez, County Assessor, a District Court Judge, and a County Clerk. The County Commissioners are still working with ACDC to find an Executive Director as well as a replacement for Janis. There have been no applicants.

Hangar 4 and Taxi Lane Update

There has been 8 feet of concrete poured on both the north and south sides of Hangar 4. The south side driveways are complete and ready for occupants. The north side driveways are framed and will be poured on Wednesday. It is recommended to wait 3 to 4 days before they are used. The concrete contractor will have everything done and removed by Friday. C. Faix will talk to him about the "feathering" near the taxi lane and the clean up around the drains. The concrete contractor has found a product that might be able to be used to help with the lip in front of the hangar doors. The asphalt is being replaced with concrete and that will be completed today. Straight A completed the building on September 17th, but the electrical sub-contractor is not finished with the addition of the 12th meter for Storage Unit 2. The electrical inspection is tentatively set for September 30th. Between the final inspections and the Taxi Lane stripping needed to be completed on October 4th, it was decided to begin contacting potential renters now, but not have them move in until after the stripping is done. The rent will be prorated. The rent will be \$300 per month with the renter responsible for the electrical. With at least 15 on the waitlist, advertising will only be done if needed. If pilots move out of the other hangars, inspections need to be done on the units. C. Faix will research the replacement cost of the door FOBs and a clause will be put into the contracts for Hangar 4 making the renter responsible for the cost of replacement. G. Weaver has not been able to inspect the roof. C. Faix will contact the Adams County Planner to let him know that the concrete has been done so that he can inspect it and issue the certificate of occupancy.

D. Vietzke made a motion to stop charging Straight A fines as of September 17th, K. Schutte second, motion passed.

Land Lease

The offer from S. Hurst to rent the farm land in Bruce will be accepted and he will be in to sign the contract. K. Schutte suggested that a trip be made out to inspect the drain ditch to look at a connection and possibly divert the water to the west.

26 and Reynolds

The paperwork for the quit claim deed has been received and signed by C. Faix. It has been mailed back to BOR for their signatures. C. Faix will go to the local ECID office to speak with Robin as the question of the 3 phases still needs to be answered.

Incubator

Platte River Sales will be moving out in October/November which will open 2 units. There was an agreement to contact 2 businesses from the waiting list to see if they are still interested and to bring in their business plan and possibly attend the next meeting.

General Insurance

Only 1 of the 4 companies that were asked for a quote responded and they said that they do not insure water towers. The decision was made to stay with CIAW.

DOR Audit

There was a Leasehold Audit performed on September 27th and everything was good. There was a question about a mowing clause in one of the farm leases. That will be removed to insure there is no question about the possible receipt of in-kind services.


CIP Update

C. Faix presented the proposed CIP through 2027. It was suggested to see about the addition of site prepping the land behind Flite Level Zero to make it shovel ready for future use or the addition of water storage.

Weed Control

C. Faix was contacted about the fall sterilization at the airport. It was decided to wait and reassess sterilization in a year. Spot spraying will be done in 2022.

With no further business coming before the Port of Othello Commissioners, the meeting adjourned at 10:23 am.


Kenny Schutte, Chairperson


Deena Vietzke


Gary Weaver


Carmon Derting, Executive Assistant