

COMMISSIONERS' MEETING MINUTES

April 26th, 2021 – 9:00 am

Those present were:

Commissioner Gary Weaver

Commissioner Deena Vietzke

Commissioner Kenny Schutte

Executive Director Chris Faix

Executive Assistant Carmon Derting

Guests:

Denise Andersen, Clear Water

Called to order at 9:00 am

D. Vietzke made a motion to approve the Agenda, K. Schutte second the motion with the addition of discussion on weed spray, door repair and an Executive Session for land sale and it was passed.

D. Vietzke made a motion to approve the Minutes for the 4/13/21 meeting, G. Weaver second the motion with clarification on the drain charge and it was passed.

D. Vietzke made a motion to approve Vouchers, G. Weaver second and it was passed.

Denise Andersen presented her proposal and earnest money check to purchase the 7 acres on the corner of Highway 26 and Reynolds Road. The proposal is to move Clear Water Supply to the location and add a recycling program, coffee shop and meeting spacing. She would need the water rights for the 7 acres. She would need clarification from the city on what C3 is. There is power and water to that corner of the property. C. Faix read the response from A. Henning in regards to the requirements on the roads and infrastructure. – D. Andersen left the meeting after her presentation.

The concrete has been poured for the anchor bolts for Hangar 4. It was discussed and reaffirmed that we can hold back the 10% retainage until all of the subs are paid. It was decided that the check will be made out with both contractors' names and their businesses. C. Faix will contact the Port Attorney to confirm if that can be done.

The necessary information has been sent to Randal, our airport ADO. The FAA might pay for the whole project. The bids need to be sent back to the non-winning bidders. JR Massey will be awarded the contract for the East End Taxi Lane Project. There has been a discussion and approval made for the 1-inch variance between the hangar and the taxi lane. The new hangar leases will include a \$200 per month late fee to begin on February 1st each year.

There was a meeting between C. Faix, J. Roundtree and J. Poire. To receive a scope of work, it will cost \$5000. The Commissioners agreed to not ask for the scope of work. The work on forming the BAT will continue.

JUB finished the paperwork and has sent it to DOH who will sign off on 35 connections. It also made DOH aware of the plans to building the new water tower which would increase the connections to 55. Research on nearby water charges will be done.

Pegram has been drawing water for the two projects they are doing in Bruce. The truck that is being used may be 5000 gallons instead of the 3000 thought to be used. C. Faix will research this.

C. Faix did an inspection on the incubator building as well as accompanied the Assistant Fire Chief during the fire inspection of the buildings. There is one hole in the wall in Unit C of the Incubator building and the tenant has been made aware of the need to repair it.

K. Schutte will have the rill field sprayed for weeds.

C. Faix will have M. Roth come and repair the door that is not working correctly downstairs.

It was requested that flowers be ordered and delivered for Doyle's funeral.

The Commissioners went into Executive Session for Land Purchase Discussion 15 minutes beginning at 10:35. The session ended at 10:50 and a request for a 10-minute extension was made. The session was reentered at 10:36. The session concluded at 10:46am.

G. Weaver made the motion to accept the offer with stipulations of a shared entry, allowing the current farm lease to stand until November 1, 2021, and the Port not being liable for any surveying, subdividing or replating of the 7 acres, D. Vietzke second and the motion was passed.

G. Weaver motioned to adjourn, D. Vietzke second, motion passed. Meeting adjourned at 10:50am.



Kenny Schutte, Chairperson



Deena Vietzke



Gary Weaver



Carmon Derting, Executive Assistant