

## COMMISSIONERS' MEETING MINUTES

November 10, 2020 – 9:00 am

Those present were:

Commissioner Gary Weaver  
Commissioner Deena Vietzke  
Commissioner Kenny Schutte

Executive Director Chris Faix  
Executive Assistant Carmon Derting

Guests:

Called to order at 9:37 am

G. Weaver made a motion to approve the Agenda, K. Schutte second the motion and it was passed.  
G. Weaver made a motion to approve the 10/20/2020 Minutes, K. Schutte second the motion, it was passed.  
G. Weaver made a motion to approve Vouchers, K. Schutte second the motion and it was passed.

There was a discussion about a possible land donation. The Port Attorney confirmed there is no big downside. The only issue would be if something is buried and then it would be our responsibility to remove. Spoke with T. Tschirky and he was not aware of any issues. The Commissioners will meet to look at the property on November 16<sup>th</sup>. Chris will contact Sackmann. The notes of this contact will be sent to each Commissioner.

Hangar 4 is progressing. Things have been marked out and the existing water faucet has been removed. There was a waterline discovered and it was determined it had been abandoned. The possible grading issues were discussed and are being addressed. A letter to the current tenants notifying them of the new Hangar will be sent out and a deadline of December 31<sup>st</sup> will be given for tenant wanting to place a notice of intent to move to Hangar 4. Public advertising will begin in January for available hangars. The Commissioners signed the agreements with Big Bend Electrical for the new meters.

The Cares Grant will be reimbursing the fuel cost, minus the taxes. Delphi has received and approved the payment.

The quote for an upgrade to the Low-Level Alarm System at the wells was presented and approved. It would include upgrading the Auto Dialer and installation.

In researching information for another project, installing a back up generator or increasing the pump size in Well 3 would be beneficial.

All of the wells have been winterized.

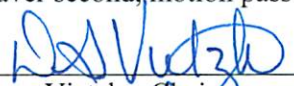
There was a second site visit for Project Ruby. There has been work on researching answers for some questions that that have been presented. Chris will try to find out the proper contact for property in question. There will be further research to get clarification on the bonding question. JUB will be asked to attend any further meetings for this project.

The Port will be being looking into an anchor project for Highway 26 and Reynolds Road. Research will be done about financing the intersection upgrades that will be necessary. There will be a special meeting to brainstorm ideas on November 16<sup>th</sup>.

The Commissioners approved the 2021 Budget with an addition of \$500,000 for any Highway 26 and Reynolds projects.

The Commissioners gave the approval to sign the contract to begin the Taxi lane Project.

K. Schutte motioned to adjourn meeting at 11:25, G. Weaver second, motion passed.

  
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Deena Vietzke, Chairperson

  
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Kenny Schutte

  
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Carmon Derting, Executive Assistant

  
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Gary Weaver