

## COMMISSIONERS' MEETING MINUTES – Via Phone

December 1, 2020 – 9:00 am

Those present were:

Commissioner Gary Weaver

Commissioner Deena Vietzke

Commissioner Kenny Schutte

Executive Director Chris Faix

Executive Assistant Carmon Derting

Guests:

Called to order at 9:05 am

G. Weaver made a motion to approve the Agenda, K. Schutte second the motion and it was passed.

G. Weaver made a motion to approve the 11/24/20, K. Schutte second the motion, it was passed.

G. Weaver made a motion to approve Vouchers, K. Schutte second the motion and it was passed.

JUB is waiting to hear back from the FAA on the issue of the object free zone. It was mentioned by JUB that the FAA would like assurance put into the leases that there would be a maximum wingspan of 35 for the units on the north side of the building. It could take 3-6 months for FAA approval. The letters offering the new units to the existing tenants has been mailed out.

Big Bend Electric has informed the Port that the old power may need to be moved due to the object free zone. If it does, there will be additional costs to the installation for the electrical for the new hangar in addition to the \$9000 they have already been paid.

C. Faix discussed that a bill was received from Big Bend Electric for over \$3000 for the power to the circles on FU 181/182. The Port paid for the upgrade of \$1000 and the remainder was invoiced to Schutte Farms who is leasing the land. The invoice will be emailed to Schutte Farms for payment.

K. Schutte let the Port know that the water needs to be paid for the rill fields. It was suggested that C. Faix talk to Linda Sierra about taking it out of the previous lessee's name and changing it to the Port.

The Commissioners were brought up to date on the water damage that has occurred in the downstairs bathrooms due to a backup and leaking valve. Comfort Plumbing repaired the water leak and JRCC was called to dry the saturated carpeting. It was discovered there has been a problem for awhile and there was black mold and extensive water damage discovered in both bathrooms and the HVAC room. The demolition has been completed, an insurance claim has been filed and a meeting with the remodeler has been set up for Wednesday. We will incur the \$1000 deductible that will be billed to the Port by the insurance company.

K. Schutte made a motion that all of the banking be moved to US Bank, G. Weaver second the motion and it was passed. The accounts to be opened will be for the Port of Othello, established in November 1966, and will include General Checking, Money Market and Airport Checking. K. Schutte, G. Weaver, D. Vietzke and C. Faix will be signers on the account. The accounts at Umpqua bank will be closed. It was suggested to contact A&H Printers about checks once we know the account numbers.

There is an ACDC meeting on December 10<sup>th</sup>.

C. Faix has left a message and sent an email to Chris Holt in regards to the CRP. He is still waiting for a response. Sackmann will speak with the person who currently owns the land to begin the work on getting an appraisal.

C. Faix discussed the problems that have been occurring with the computers. A new server that will be better for our needs will be getting installed with the estimate is about \$2000. It was suggested that references be called about the company doing the IT work.

G. Weaver motioned to adjourn meeting at 10:02, K. Schutte second, motion passed.




---

Deena Vietzke, Chairperson



---

Kenny Schutte



---

Carmon Derting, Executive Assistant



---

Gary Weaver