

COMMISSIONERS' MEETING MINUTES

May 26th, 2020 – 9:14 am

Those present were:

Commissioner Gary Weaver
Commissioner Deena Vietzke
Commissioner Kenny Schutte

Executive Director Chris Faix
Executive Assistant Carmon Derting
Consultant Doyle Palmer

Guests:

Called to order at 9:14 am

G. Weaver made a motion to approve the Agenda, K. Schutte second the motion and it was passed.
G. Weaver made a motion to approve the Minutes for the 5/12/2020, K. Schutte second the motion and it was passed.
G. Weaver made a motion to approve Vouchers, K. Schutte second the motion and it was passed.

K. Schutte asked about the tenants at the incubator building. C. Faix updated the commissioners on the status of who is in the building and the tenants that have been shut down due to COVID 19. Azriel As It Gets was denied grant help for rent, whereas Healing Touch was given a grant.

Straight A was given 50% down for the Hangar 4 Project. C. Faix was told it would take about 10 weeks to get the building from the manufacturer. We have received the first reimbursement check from CARB.

The owner of the recycle container at the airport will be moving it.

C. Faix gave clarification of the process of transferring money into the county checking account. The money that is being deposited is part of the Progreso Sale and the CARB money that was just received.

There was question on the K&L Spray payment. C. Faix explained that it was for the spraying of the east end of the airport due to Chinese Lettuce and Kochia weeds.

All of the "Land for Sale" signs are down.

J. McCommons has purchased the Buggia land on the corner of Booker and Cunningham.

Connor does have a valid lease. The lease will be reviewed when the hangar is sold as the amount has not been raised for some time.

The Progreso land sale is complete.

The Water Storage Project has been placed on hold with TD&H. A new RFQ will be put out for a general engineer and one for an airport engineer. Gentlemen from JUB came and spoke with C. Faix and said that they have other funding options they can look at and also recommended putting in a water tower on the Andrew's site and piping the Andrew's site due to the difficulty of combining a gravity feed system with a booster pump systems as was previously planned.

D. Palmer explained that it is possible to use Well 1 for fire suppression. The check flow device that would be needed is already on site. The fire chief is asking for 5000-6000 gallons per minute. JUB would look into that as they believe that is more than what is required.

Suez is still recommending that the Port sign the maintenance agreement for the water tower. The Commissioners decided to wait a couple of years and paying for both the inside maintenance and the outside painting at one time.

The Commissioners reviewed the new Procurement Policy and agreed with it. C. Faix explained that it was part of the corrections needed for the previous audit. He also went one to explain the other corrections that include the changes to how executive sessions are done, requiring receipts for credit card transactions, no commissioner or their company will be reimbursed more than \$1,500 in a given month and when reviewing employee wages, the monetary amount of the raise will be listed in the minutes.

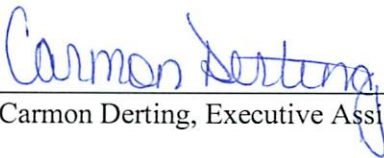
G. Weaver motioned to adjourn meeting at 10:08, K. Schutte second and motion passed.

A handwritten signature in blue ink, appearing to read "Deena Vietzke".

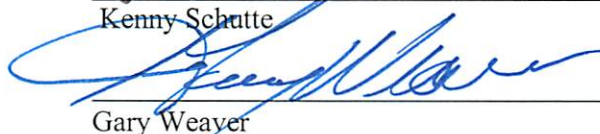
Deena Vietzke, Chairwoman

A handwritten signature in blue ink, appearing to read "Kenny Schutte".

Kenny Schutte

A handwritten signature in blue ink, appearing to read "Carmon Derting".

Carmon Derting, Executive Assistant

A handwritten signature in blue ink, appearing to read "Gary Weaver".

Gary Weaver