



## COMMISSIONERS' MEETING MINUTES

January 28, 2020 – 9:00 am

Those present were:

Commissioner Gary Weaver

Commissioner Deena Vietzke

Commissioner Kenny Schutte

Executive Director Chris Faix

Executive Assistant Carmon Derting

Consultant Doyle Palmer

Guests: Stephen McFadden, Adams County Development Director  
Phil Schenck, Police Chief  
John Pierre

Called to order at 9.02am

K. Schutte made a motion to approve the Agenda, G. Weaver second the motion and it was passed. G. Weaver made a motion to approve the Minutes for the 1/9/2020 meetings, K. Schutte second the motion and it was passed.

G. Weaver made a motion to approve Vouchers, K. Schutte second the motion and it was passed.

J. Pierre and P. Schenck from the HAM Operators group requested a location to place an antenna tower. It would be 25-30 watts and have 2 channels. They are looking to place it at the highest point possible. It was suggested to use the water tower. K. Schutte wants reassurance that the GPS unit would not be interfered with. There would also need to be a place to house a repeater. C. Faix and P. Schenck will tour possible locations. K. Schutte made a motion that the Port pay up to \$500 for needed cable, G. Weaver seconded and the motion was passed.

S. McFadden updated the commissioners on his communications with HDR. The letters of interest documents are being prepared for national distribution. The Land Site Analysis has been completed. They are looking at the Federal Water Smart Grant, up to \$20 million, and an engineering analysis is needed and the current grant will cover the cost of \$90,000. Todd, Stacy and S. McFadden have requested to meet with the commissioners on February 24<sup>th</sup> and there will be another meeting with the county commissioners on February 26<sup>th</sup>. The Rail Interchange project has been suspended. The coalition is meeting with legislators and a video is being prepared. The video will belong to the County and will be available for use by the Port for marketing.

A person has spoken with C. Faix about leasing Mark Conner's hangar if the Port purchases it. That person will be advised to speak with Mr. Conner.

The lease for the Flite Level Zero Tank Site will be discontinued. W. Gardner owns the tank and he will remove it. The commissioners suggested letting him know that he can take everything else from the site as well. There is a pit underneath that will need to be drained.

C. Faix presented the information that was gathered and created by G. Weaver that will form the basis to the bid packet for Hanger #4. Some changes to the specification sheets will be made. There have been presentation folders ordered. The bid packets can be obtained by bidders at the office for \$50.00.

An individual has requested to purchase less than a 5-acre parcel at Cunningham and Booker. A lot line adjustment can be made and was agreed on by the commissioners. The individual will also be reminded that they will be responsible for ½ the maintenance on the road that the Port put in. C. Faix will ask Nicole about a title search on the Buggia property for any covenants noted at time of sale.

D. Palmer was monitoring the wells during the Wolfkill fire. He reported that Well 3 was adequate to fight the fire. C. Faix did reiterate the need for water storage. The Irrigation District has to okay running the pipe near East Low Canal.

A Special Meeting has been requested by Mayor Logan, A. Henning and T. Clements at 9:30am on February 7<sup>th</sup> at the Port to discuss the soccer complex idea.

It has been requested that the next regular meeting of the Port be moved to February 10<sup>th</sup>.

C. Faix will be notified of the next funding cycle that is done by CERB.

C. Faix has been getting land inquiries for the Highway 26 and Reynolds Land. The commissioners would like to wait until the canal is buried. There has also been an offer of a possible land exchange. D. Palmer suggested finding out more about regulations on the land being used for an exchange. BOR sent an email reminding the Port about the Port being liable for any issues caused due to the vacating of the drains.

Commissioners signed Resolution 2020-2 and resigned Resolution 2019-2. Both resolutions are giving the Executive Director special authority.

March 9<sup>th</sup> has been suggested by the commissioners as a tour date for the Whitman County Broadband Tour.

C. Faix presented the current quote from Lad Irrigation for the piping. The pipe will be ordered in July or August and a new quote will be presented at that time. C. Faix will reconfirm the dates and conversation with Robin.

S. Garza has requested help with a bakery. The commissioners requested that he present them with a business plan.

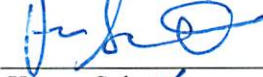
The Commissioners went into Executive Session from 11:29-11:40. The commissioners discussed the Ag bids and the decision to open the one legal bid was made.

G. Weaver motioned to accepted the bid from Schutte Farms for Option 1. D. Vietzke second the motion, K. Schutte abstained, motion passed.

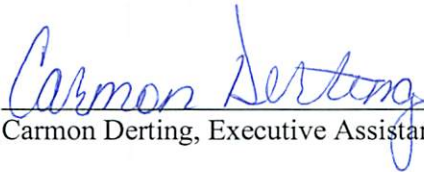
G. Weaver motioned to adjourn with K. Schutte 2<sup>nd</sup>. Meeting was adjourned at 11:44am.



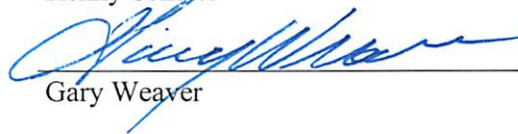
Deena Vietzke, Chairwoman



Kenny Schutte



Carmon Derting, Executive Assistant



Gary Weaver