

COMMISSIONERS' MEETING MINUTES

June 25, 2014 – 10:00 a.m.

Those present were:

Chairman, Commissioner Gary Weaver
Commissioner Kenny Schutte
Commissioner Terry Thompson
Executive Director Doyle Palmer
Admin Assistant Kim Coreson

Chairman G. Weaver called the meeting to order.

The agenda was approved by a motion from K. Schutte, seconded by T. Thompson. Regular meeting minutes from June 10th were approved in a motion by K. Schutte, seconded by T. Thompson. Vouchers were approved in a motion by K. Schutte, seconded by T. Thompson.

At the airport, there was a request by Laren Kent to stack hay in exchange for mowing and weed control. The grass is not growing where JUB planted it, and Kerry is looking to get a letter from the subcontractor who did the work to insure that we will get it replanted. G. Weaver and K. Schutte noticed that there are quite a few weeds at the ends. They wondered why those weren't being controlled. It was noted that the new area was not part of the original contract for weed control.

AIP08 close-out progressed this week when the Port settled with Simpson for \$15,000.

D. Palmer stated that the purchase Amaruso/Meeks property was nearly closed.

In the annual review of the Freeman land lease, D. Palmer had asked the Freemans how many acres they are farming this year, then verified that around via GPS with G. Weaver. The amounts did not match, so D. Palmer is going to bring it to their attention this week.

The board discussed several options for bringing natural gas into the Bruce Industrial area. Between shipping in liquid natural gas and converting it there on the property, bringing in a pipeline from the northern line or bringing a line in from Warden, D. Palmer said that he would continue to pursue understanding the pros and cons of the various options and explore grant options to help pay for it.

MOTION:

Port of Othello adopt a resolution stating that it is Port policy to not take deposits, even if a lease allows for it.

D. Palmer reported on the audit. The auditor had a couple of small “housekeeping” issues for us to attend to. They wanted to see that the director’s accumulated time off was monitored by someone other than himself and the Admin Assistant. Also, some of our leases say we take or hold deposits, but we do not practice that. They wanted to see the Port adopt a resolution that indicates our policy of not taking deposits. K. Schutte made a motion that we have a resolution stating that it is our policy not to take deposits on our leases. T. Thompson seconded the motion.

The last audit issue was, when they reviewed the Conners lease, it states that the price will rise yearly with the consumer price index (CPI). This has not occurred according to the invoicing records. They suggested that we amend the lease to state that the price will not go up. After some discussion about the lease, it was determined that we will table the discussion for today and discuss it after reviewing the lease itself, which will be emailed.

The board discussed what the benefits, wages and hours should be for the position soon to be vacated by Kim Coreson. They agreed to make it full-time with benefits at \$18 to \$20 per hour. D. Palmer said that he will go through the resumes, interview the qualified, then choose two for the Commissioners to interview for the final decision.

MOTION:

Put the project of painting the hangars at the airport out for bid.

D. Palmer suggests we consider a grand opening for the airport improvement by having a fly-in event for remote controlled airplanes. The Commissioners suggested that the weeds be taken care of first, and that the hangars be painted before a public event takes place. T. Thompson made a motion that we put painting the hangars out for bid. K. Schutte seconded the motion.

The office spaces have all been rented. Our last renter is Gar Trucking, taking the last office downstairs for \$250 per month.

Regarding the Broadway property, Carlson is not going forward with any plans, so it was agreed that we get a sign "Build to Suit" and see what we get from that advertising.

There being no further business, it was moved by T. Thompson and seconded by K. Schutte that the meeting be adjourned.

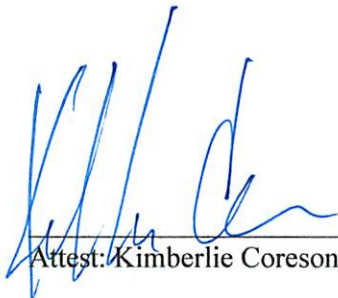
PORT COMMISSIONERS



Kenny Schutte



Terry Thompson



Attest: Kimberlie Coreson, Clerk