

COMMISSIONERS' MEETING MINUTES

April 22, 2014 – 10:00 a.m.

Those present were:

Chairman, Commissioner Gary Weaver
Commissioner Kenny Schutte
Commissioner Terry Thompson
Executive Director Doyle Palmer
Admin Assistant Kim Coreson

Chairman G. Weaver called the meeting to order.

It was moved K. Schutte, seconded by T. Thompson that the agenda be approved. T. Thompson moved, and K. Schutte seconded to approve the last meeting's minutes. Vouchers were approved in a motion by K. Schutte, seconded by T. Thompson.

Regarding the Airport grant closure, the Simpson work is not getting done in a timely manner. Sackmann told us in February that he would request a ruling in superior court via letter. That is not done yet. It was moved by K. Schutte, seconded by T. Thompson that D. Palmer give Sackmann's office until May 5th to resolve the matter. If not, Doyle is authorized to take the Simpson file to another lawyer.

Avgas was purchased at a higher price than last time. It was discussed and decided that we would leave the price at it's current \$5.67 for now. Weeds were sterilized out at the airport this week.

Connors' contract was discussed. It was suggested that a friendly letter be written to inform him that, upon the sale of his business, the "private hangar" could not be used as a residence.

The Spill Prevention Containment Control Plan will be to us next week.

We will be replacing five meters at the Bruce Water System and adding the electronic meter reading capabilities to those. The Hutterians have a meter under a building where there are three lines, only one of which is metered. They will be informed that the meter needs to be outside of the building and all lines will be metered through that meter. We are planning to send out a letter to let people know that they need to get their meters calibrated as per their contract.

MOTION:

Doyle Palmer give Sackmann Law Office until May 5th to resolve the Simpson matter. If not done by that time, Doyle has the authority to take the Simpson file to another lawyer.

The panel on the main electrical box at Well 3 went out. Tim Mainwearing from Irrigation Specialists is working on that. There is currently no readout.

Simplot is going to build new warehouses with only a restroom needing water services. Doyle advised them to expand their own service line. They have access to our fire hydrant. We need to develop a water policy outside of the scope of the contract itself to address water use involving fire hydrants, among other issues.

It needs to be communicated to Andrews that there will be no service from the port outside of our water service area.

Regarding the railroad easement at the Bruce Industrial Site by Well #2, Josh at Public Works in Ritzville is looking into it. Elmore will be approached after we get more information.

Harms came down to review the Bruce Industrial Site in preparation to give a bid for the Feasibility Study. Bid openings will be held in a special meeting on Monday, April 24th at 10 a.m.

Regarding the drains at the Othello Business Park, we are hoping to get a copy of the resolution that they claim to be accepting at their next meeting.

Mike Crosier would like to meet with Gary Weaver to go over his bridge project, since he was absent at the meeting where he presented it to the other Commissioners. In discussion about the request Mike Crosier made, K. Schutte suggest we buy only the tangible items and loan them out. Let him get his other expenses paid by getting other entities involved. It was suggested that he give his presentation to Port of Royal, City of Othello, Port of Warden and the County Commissioners.

Regarding the general administration of the Port, our subscription to QuickBook's payroll module is about \$500/year. We have gotten verbal bids from two different accountants in town, and Schriver & Ely will do out payroll for less than our subscription price. It's likely we can get direct deposit for our paychecks as well.

There being no further business, it was moved by T. Thompson and seconded by K. Schutte that the meeting be adjourned.

PORT COMMISSIONERS



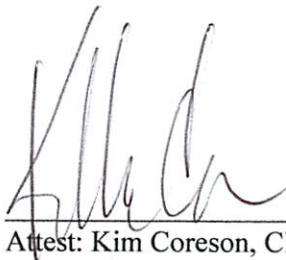
Gary Weaver



Kenny Schutte



Terry Thompson


Attest: Kim Coreson, Clerk