

SPECIAL COMMISSIONERS' MEETING MINUTES

March 18, 2014 – 10:00 a.m.

Those present were:

Chairman, Commissioner Gary Weaver
Commissioner Kenny Schutte
Commissioner Terry Thompson
Executive Director Doyle Palmer
Admin Assistant Kim Coreson

Chairman Gary Weaver called the meeting to order.

This special meeting was called to go over the current Bruce Water System Contract between the Port and the Bruce Water System water user.

Discussion opened with what our Water Service Area boundaries are and if we can define or re-define those. It was concluded that D. Palmer will try and find documentation outlining our Water Service Area.

There was discussion about allotment of water and making sure we protect current users and future users of Port-owned property in the Bruce Industrial Area.

There are a couple of meters that are not adhering to the agreement of being easily available for reading. It was moved by K. Schutte that D. Palmer offer the Warden Hutterian Brethren assistance in moving their meter from under the building to a location alongside the building. We will assist by paying for the meter and they pay for the contractor. T. Thompson seconded the motion.

MOTION:

Offer the Warden Hutterian Brethren assistance in moving their meter by paying for the meter and they pay for the contractor.

Regarding water usage during construction, K. Schutte suggested there be a different document that outlines the Port's Water Use Policy. Information about water usage during construction will go on that document rather than this Water System Contract. Other things that would be in the Water Use Policy are as follows:

- Formulas for water use allotment
- Upon expansion or new construction, submission of an engineered water plan to assure they are according to specs and not planning more water use than allotted
- Fees for hydrant usage

MOTION:

Adopt the contract as amended, contingent upon final review

The board went through the water contract line by line, from updating details to restructuring the fees for in-system use versus out-of-system use.

T. Thompson made a motion to adopt the Bruce Water System Contract as amended, contingent upon final review at the next meeting. K. Schutte seconded the motion.

There being no further business, it was moved by T. Thompson and seconded by K. Schutte that the meeting be adjourned.


PORT COMMISSIONERS



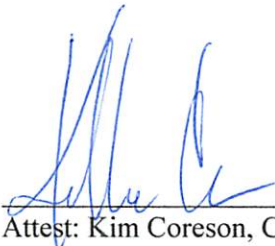
Gary Weaver



Kenny Schutte



Terry Thompson



Attest: Kim Coreson, Clerk