

## COMMISSIONERS' MEETING MINUTES

February 25, 2014 – 10:00 a.m.

Those present were:

Acting Chariman, Kenny Schutte  
Commissioner, Terry Thompson  
Executive Director, Doyle Palmer  
Admin Assistant, Kim Coreson

Acting Chairman Kenny Schutte called the meeting to order.

It was moved T. Thompson, seconded by K. Schutte that the agenda be approved. T. Thompson moved, and K. Schutte seconded to approve last meeting's minutes. Vouchers were approved in a motion by T. Thompson, seconded by K. Schutte.

Kevin Johnson met with D. Palmer at the airport to discuss repairs on the bi-fold doors. He is also going to have him go over the hangars to look for general maintenance needs. He will be sending D. Palmer an estimate on that work.

The hangar lease increase approved in the last meeting will be announced several months ahead of time to the leaseholders.

There were electrical problems out at the Bruce Water System. We tracked down Tim Mainwearing, who was the original electrical engineer on the project. He was in business for himself then, but now works for Irrigation Specialist. There's an Irrigation Specialist here in town and we are hoping he can train someone locally to work on the system as needed.

Regarding the meters at Bruce Water System, after some discussion, it was determined that we should replace the ones that are the most difficult to deal with and put the electronic meter on those. Then prioritize the older ones after that. It was suggested that we attach some device to the older ones that are currently in use and see exactly how inaccurate they are. Also, since there are some significant upgrades needed, the board was discussing raising the rates to be able to accommodate independence, making sure the water system paid for itself.

K. Schutte would like to have the project proposed by Polo Garza added to next meeting's agenda.

Regarding the grant for the Bruce Industrial Site, we will know soon if it has been preliminarily accepted. Step two will be to appear before a committee in Olympia to testify why we think the grant will benefit us.

Here at our office, the City will pay for the meter, but we have to pay for the hook-up. We are getting a bid from Dign-4U on what that might cost.

We are hosting the quarterly Sunshine Ports Conference here on March 6<sup>th</sup>. We are expecting 8-12 people.

Downstairs rental prospect will be needing just one office and a restroom. Since they are taking up such a small portion of the building, D. Palmer suggests that we lease it to him for \$200 on a month-to-month contract in case we get a renter for the entire downstairs. It wouldn't be wise to have to pass up a full rental income for the sake of having locked up a one or two year contract that was very small. Utility share was discussed and it was determined that we should just charge a flat rate and not calculate utility usage. T. Thompson motioned that we rent the downstairs southern-most office to Larry Kent for \$225, utilities included on a month-to-month contract. K. Schutte seconded it.

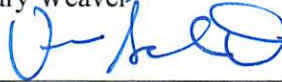
The board discussed selling the wheat that's been stored. T. Thompson motioned that we sell the wheat today, K. Schutte seconded the motion.

There being no further business, it was moved by T. Thompson and seconded by K. Schutte that the meeting be adjourned.

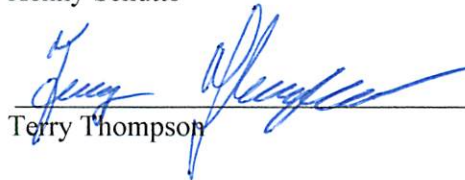
PORT COMMISSIONERS



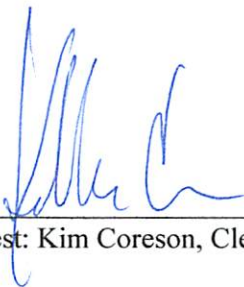
Gary Weaver



Kenny Schutte



Terry Thompson



Attest: Kim Coreson, Clerk