

COMMISSIONERS' MEETING MINUTES

February 11, 2014 – 10:00 a.m.

Those present were:

Chairman, Gary Weaver
Commissioner, Kenny Schutte
Commissioner, Terry Thompson
Admin Assistant, Kim Coreson

Chairman Gary Weaver called the meeting to order.

Agenda was reviewed, amended to include a break at Bruce Water System. It was moved T. Thompson, seconded by K. Schutte that the agenda be approved. T. Thompson moved, and K. Schutte seconded to approve last meeting's minutes. Vouchers were approved in a motion by K. Schutte, seconded by T. Thompson.

K. Coreson received training on what to do with the runway lights in case of an outage. It was recommended by JUB that the Port acquire a radio to test the lights so they know if the pilots are able to communicate with the electrical system. G. Weaver said he has a radio to test them with; that there is no need to purchase another one at this point.

D. Palmer toured the Bruce Industrial Site with a professional to advise him on the best way to proceed on the replacements of the meters. D. Palmer will take that up when he returns. There was a break at the Bruce Water System yesterday. A contractor came out and isolated the line, diagnosing it as a broken meter that was not properly insulated. Some discussion arose on whose responsibility it is to insulate and pay for repairs. K. Schutte said that since we called the contractor, we should pay for that, but the owner of the meter should make further repairs and replace it. The board discussed that the new contracts should include specifications on new meters so that we can have consistency in the system. Other contract issues were discussed regarding price charged for water and if there is a base water usage amount that is charged with the line charge. T. Thompson asked K. Coreson to research that detail and have it ready for the next meeting to discuss.

The Bruce Industrial Site Feasibility Study Grant has been turned in and we will know if we were awarded the grant by mid-March. Bob Sandoval seemed hopeful when he spoke with us before the submittal.

T. Thompson reported that he attended a meeting with the Irrigation District. Everyone was on board with the drain concepts presented. K. Coreson remembered D. Palmer mentioning that they were going to draft a resolution to that effect.

The board reviewed the lease for the two offices on the main floor. They were happy with the content other than making sure the business name was listed throughout, rather than the person's name alone. The Commissioners agreed that the wall separating the two offices should have a glass door in it. Full glass, solid oak, divided light, opaque glass.


Regarding who should be signers on the Sterling Bank Account, it was moved by T. Thompson that all Commissioners be signers on the Sterling Bank Account. K. Schutte seconded the motion.

K. Coreson updated the Commissioners on the progress of the new website.


K. Coreson reported that the hospital called and advised that the runway was cleared of snow, but they needed to have the off-load patient area cleared, which is the driveway near Wayne's building. The snow removal company was called and informed.

There being no further business, it was moved by T. Thompson and seconded by K. Schutte that the meeting be adjourned.

PORT COMMISSIONERS




Gary Weaver



Kenny Schutte



Terry Thompson



Attest: Kim Coreson, Clerk