

COMMISSIONERS' MEETING MINUTES

June 29, 2017 - 9:00 AM

Those present were:

Commissioner Terry Thompson

Executive Director, Doyle Palmer

Commissioner Kenny Schutte

Commissioner Gary Weaver

Guest: Stephen McFadden – Adams County Economic Development Director

K. Schutte made a motion to approve the agenda, T. Thompson second the motion and it was approved. T. Thompson made a motion to approve the May 23, 2017 meeting minutes, K. Schutte second the motion and it was approved. T. Thompson made a motion to approve the vouchers. K. Schutte second the motion and it was approved.

A Davis explained on the voucher report that it appeared as if the Port spent more than it did because of the \$28,000 loaned to the airport, and the repaid to the operating fund.

D. Palmer discussed the new airport account is now open and in order to cover the vouchers, there had to be an interfund loan between operating and the airport account, and it was repaid as soon as we received the reimbursement from the FAA. He also explained that there could be a need in the future to do the same thing. K. Schutte made a motion to give the Executive Director the authority to approve interfund loans to the airport account from the operating account when necessary. T. Thompson second the motion and it was approved.

The Washington State Auditor's office called in and did a telephone conference to complete the exit interview from the audit. Ann Strand the Audit Manager, and Jesus, the assistant manager were on the call. The official report will be issued within the next week. The auditors stated there were no findings in the financial, single audit or accountability audit, and they found the books to be in order and well organized. Next accountability audit will be in 2020.

D. Palmer reported on the water line hook-up expansion at the airport. This will increase the amount of hook-ups allowed. Andrew from Riedesel has completed the workbook which has been turned into the health department.

Update from Permit Surveying regarding the segregation at the airport, preliminary drawings will be prepared in the next couple of weeks, for a review at the meeting on July 25.

D. Palmer reported that there has been an inquiry to lease ground at the airport to build a hangar with five to seven units. Discussion was held as to location options if he decides to go through with the project.

D. Palmer received an email from a member of an air club requesting the port put in a grass airstrip. It was decided that D. Palmer research the liability what the club is willing to do, cost of putting it in and the benefit to the airport.

A discussion was held regarding the Bruce water expansion. The port would possibly need to acquire land to put the storage tanks on. It was suggested that Riedesel come for the last meeting in July to discuss.

It was reported that 48 S. Broadway land sale was completed.

D. Palmer reported on executive session guidelines for sale or lease of ground due to a court case with Port of Vancouver. The only thing that can be discussed is the lowest price the Port is willing to go in executive session. All other discussion must happen in the public meeting. Additionally, if we are buying or trying to acquire rights to purchase land, discussion may be held in executive session as long as it is clearly stated, citing RCW on the agenda.

S. McFadden reported that the waste water facility is on both the house and senate capital budget with an appropriation of \$1.25 million dollars. It is still pending approval.

There being no further business the meeting was adjourned.

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Gary Weaver, Chairman

A handwritten signature in blue ink, appearing to read "Terry Thompson", written over a horizontal line.

Terry Thompson

A handwritten signature in blue ink, appearing to read "Kenny Schutte", written over a horizontal line.

Kenny Schutte

A handwritten signature in blue ink, appearing to read "Angela Davis", written over a horizontal line.

Angela Davis, Clerk