

## COMMISSIONERS' MEETING MINUTES

Aug 14th 2018 – 9:00 AM

Those present were:

Commissioner Kenny Schutte  
Commissioner Gary Weaver  
Commissioner Deena Vietzke

Executive Director Chris Faix  
Executive Assistant Lois Weise  
Port Consultant Doyle Palmer

D. Vietzke made a motion to approve the Agenda, G. Weaver second the motion and it was passed. G. Weaver made a motion to approve the Minutes, D. Vietzke second the motion and it was passed. G. Weaver made a motion to approve the vouchers and D. Vietzke second the motion and it was passed.

C. Faix advised that Stephen McFadden with ACDC was not able to attend today's meeting. C. Faix did advise that the RFQ is done and will be go out to newspapers and website on Thursday, August 16<sup>th</sup>, 2018. C. Faix advised that Stephen McFadden really needs to come to Commissioner Meetings at least once a month to report updates on waste water plant. C. Faix advised that he will set up a meeting with Stephen McFadden and D. Palmer.

C. Faix advised that he has been working with Thomas Buggia and his employees to get the water meter placed on a hydrant and leave it. It is now on the hydrant by well 3 gate and if it does not stay attached to the hydrant, they will be told that they can no longer get water from the Port of Othello.

C. Fair advised the Commissioners that Well 2 and 3 have been repaired by Spectrum & Tim Rich Consulting. Adjustments were made to the system and seem to be working better.

C. Faix advised that Gyt It Fit was behind on rental payment for June and July. He was given a letter on August 1<sup>st</sup> advising him to get current on the payment or on August 11<sup>th</sup> his lease would be cancelled. The letter also stated that on August 31<sup>st</sup>, 2018 he would need to be out of the building. Sly Adams signed and dated a copy of this letter that was given to him. This issue was discussed and decided unanimously to have Mr. Adams vacate and to find a new renter.

C. Faix advised that the weeds at Bruce have been sprayed again and we are not sure if we will be billed for this, as it looked like they skipped the south end of the property.

C. Faix advised that the weeds at the airport were sprayed. K. Schutte questioned the invoice for this and wondered if it was part of the original quote. C. Faix advised that he would check on this and report back to the Commissioners.

C. Faix advised we have not heard anything further from D. Anderson after he was asked if he would want a different section of land further in the back. He really would like the one and possibly two five acre parcels up front.

C. Faix spoke with P. Magden about land. It was suggested that we ask if she would be interested in leasing with option to purchase.

G. Weaver advised that our current web page needs to be updated. C. Faix advised that we are working with the company who did the first web page and they agreed that it was time for an update and to make it user friendly where we can add photos, minutes and such.

D. Vietzke made a motion for D. Palmer to be the Port of Othello's Representative at ACDC. G. Weaver second the motion and it was carried.

G. Weaver asked about commissioners getting an increase in their insurance benefits from \$600.00 to \$700.00. It was suggested that we check with other ports in the area to see what they pay their commissioners for insurance benefits, how much they are paid for meetings and if they are getting mileage.

C. Faix requested to know if the commissioners would mind meeting on August 28<sup>th</sup>, 2018 at 8:00 am. The commissioners agreed to this time change for this meeting.

There being no further business the meeting, G. Weaver made a motion to adjourn the meeting and D. Vietzke second.

A handwritten signature in blue ink, appearing to read "Kenny Schutte", written over a horizontal line.

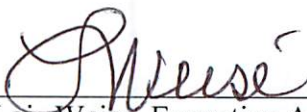
Kenny Schutte, Chairman

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Gary Weaver

A handwritten signature in blue ink, appearing to read "Deena Vietzke", written over a horizontal line.

Deena Vietzke

A handwritten signature in blue ink, appearing to read "Lois Weise", written over a horizontal line.

Lois Weise, Executive Assistant