

COMMISSIONERS' MEETING MINUTES

June 21, 2016 – 9:00 am

Those present were:

Commissioner Terry Thompson
Commissioner Kenny Schutte
Commissioner Gary Weaver

Executive Director, Doyle Palmer
Admin Assistant, Angela Davis

Guests: Stephen McFadden, Adams County Economic Development Director

T. Thompson called the meeting to order.

K. Schutte moved to approve the agenda, G. Weaver second and the agenda was approved. K. Schutte moved to approve the minutes from the meeting on June 7, 2016, G. Weaver second the minutes and they were approved. G. Weaver moved to approve the vouchers for June 21, 2016, K. Schutte seconded the vouchers and they were approved.

A discussion was held regarding the Airport Grant. When the project was first discussed last winter, the FAA person in charge of our project suggested that we borrow money for future CIP years. The person now in charge does not want to do this, and therefore applying for FAA grant for their portion of the project which will not be known until August. The bid is only good for 90 days, which means the Port could have to rebid the project. If we proceed without grant funding in place, the Port could be responsible for a larger amount than originally expected. G. Weaver made a motion to put project on hold to wait for a signed grant with the FAA. K. Schutte second the motion and it was approved.

The WSDOT Grant for their portion of the project is ready. K. Schutte made a motion to sign the WSDOT grant, G. Weaver second the motion and it was approved.

Resolution was read regarding the updated project amounts. K. Schutte moved to sign the resolution, G. Weaver second the motion and it was approved.

D. Palmer has acquired a list of grant writers. It was decided to send a request for qualifications to the list for future projects.

The Port received two bid for resealing the parking lot. The processes the two companies use are a little different, and there was not much difference in the amount. K. Schutte made a motion to accept the bid from A & J Striping in the amount of 2,712 plus tax. G. Weaver second the motion and it was approved.

S. McFadden discussed the feasibility contract and the amount required for match. He has requested that the Port pay an additional \$8052.50 for the Port's portion. K Schutte made a motion to pay the additional \$8052.50 for a total of \$13,802.50. G. Weaver second and it was approved.

The Commissioners were updated on the natural gas in the Bruce Area. There is a possibility of Avista taking over Cascade Natural Gas lines in that area. Avista wants to meet with the City of Othello and Adams County in July.

Commissioners went into Executive Session at 10:15 for employee evaluations. Executive Session was ended at 10:35. G. Weaver made a motion to give both D. Palmer and A. Davis 5% increases in the wages based on their performance, K. Schutte second the motion and it was approved.

There being no further business the meeting was adjourned.

Terry Thompson, Chairman

Gary Weaver

Attest: Angela Davis, Clerk

Kenny Schutte