



COMMISSIONERS' MEETING MINUTES

March 10, 2015 – 9:00 a.m.

Those present were:

Commissioner Kenny Schutte
Commissioner Gary Weaver
Executive Director, Doyle Palmer
Admin Assistant, Angela Davis

Guest: Stephen McFadden, Adams Co. Economic Development Director
Joey Hansen, Manager Adams County Development Council
Kevin Shreeve, Riedesel Engineering
Marty Gergen, Riedesel Engineering

Chairman Kenny Schutte called the meeting to order.

Agenda was reviewed and amended to add lease agreement for 615 S. Broadway. G. Weaver moved to approve the amended agenda, K. Schutte second and the agenda was approved. G. Weaver moved to approve the minutes from the meeting on February 24, K. Schutte second and the minutes were approved. G. Weaver moved to approve the vouchers for March 10, 2015, K. Schutte second and they were approved.

Representatives from Riedesel came to the meeting to meet the Commissioners. They are excited to be our new engineers for the Othello Municipal Airport. M. Gergen has extensive experience working with the FAA, and has worked with Peter Doyle, the FAA Project Manager. K. Shreeve has experience in infrastructure projects and offers his expertise if needed for other projects. Riedesel will be returning in the near future to discuss the 5 year CIP, and develop a plan for 10 and 15 years as well.

Flite Level Zero has done the spraying of the airport, and will be also doing the ground spraying for weeds at the airport. K. Schutte recommended a softer chemical be used on the new grass, which is showing sign of growth.

Four companies on the Port's small works roster were sent an invitation to bid on the water line at the Bruce Industrial Site. One bid was received. G. Weaver made a motion to accept the bid from Pegram Construction for the installation and materials in the amount of \$88,000. The motion was second by K. Schutte and approved.

It was decided due to the cost of the project, and the funding received through Adams County that the Port declines the offer of a loan through CERB. D. Palmer will send a letter to CERB letting them know.

D. Palmer reported that he contacted owners in the Bruce Industrial Site regarding the road discussed at last meeting. He was not able to get much cooperation from the business owners to fix the road.

There are two businesses interested in leasing space at the 615 S. Broadway site. It was decided that D. Palmer would contact an attorney to begin developing the lease agreement for the potential lessees.

A discussion was held on the Freeman Lease. It was decided D. Palmer would contact them to discuss the lease. Freeman will lose out on second and third cutting on a portion of their alfalfa. As soon as the first cutting is done, and there is a little growth, the Port will have to go out and spray the alfalfa to kill it off and start the process of working the ground in order to have grass planted by September 1. Grass needs 18 months to grow and become strong enough in order to be played on.


D. Palmer reported on a meeting held with city officials at the end of February. The City is applying for a Community Development Block Grant to put sewer up to and thru the property to Reynolds road.

The Port was approached by a citizen to rent the conference room for a leadership class. It is a for profit company. It was decided to lease the room one night a week for the 10 week period for \$50.00.

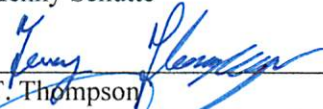
D. Palmer requested the Port purchase a laptop for use at trainings and outside meetings. G. Weaver made a motion for the Port to purchase a laptop up to \$1000.00. The motion was second by G. Schutte and approved.

S. McFadden requested he be added to the agenda for the next meeting to give a report on the Boyd project. He also reported the coalition discussed at last meeting is in the process of being formed with full support of the Adams County Commissioners. The first meeting will discuss the growth south of highway 26. It will be a round table format with a soft agenda.

There being no further business, it was moved by G. Weaver and second by K. Schutte that the meeting be adjourned.



Kenny Schutte



T. Thompson



Gary Weaver



Attest: Angela Davis, Clerk