

COMMISSIONERS' MEETING MINUTES

October 23rd, 2018 – 8:00 AM

Those present were:

Commissioner Kenny Schutte
Commissioner Gary Weaver
Commissioner Deena Vietzke

Executive Director Chris Faix
Executive Assistant Lois Weise
Consultant Doyle Palmer

Guest Stephen McFadden

G. Weaver made a motion to approve the Agenda, D. Vietzke second the motion and it was passed. D. Vietzke made a motion to approve the Minutes, G. Weaver second the motion and it was passed. G. Weaver made a motion to approve the vouchers and D. Vietzke second the motion and it was passed.

C. Faix advised the Commissioners that the water meter placed on the fire hydrant near well 3 by Jian Maliah has been removed and the area around the hydrant has been filled in with dirt.

S. McFadden updated the Commissioners on the Waste Water Treatment facility process. The RFQ list has been narrowed from six (6) applicants to the top three (3). November 7th, 2018 at 1:00 pm the selection committee will interview the top three (3). Prior to the end of that day they will have selected one of the applicants and that will be presented to the Adams County Commissioners to review and approve.

S. McFadden advised that C. Faix and D. Palmer have been approved by the ACDC board.

S. McFadden advised that on November 5th, 2018 at 1:00 pm C. Faix and himself will be going to Port of Whitman to review their broadband system.

C. Faix advised the Commissioners that Oscar Garza came in and signed his lease agreement for the incubator building.

C. Faix showed the Commissioners the information book he was given by D. Evens of the Adams County Road Department showing road specifications. Commissioners requested that C. Faix make copies of the sections needed to build the road at the Bruce area and get those copies to D. Pegram and G. Walker for review. D. Palmer advised that we need to add CIP for the road to the budget.

C. Faix advised the Commissioners that G. Peterson mowed the weeds at the airport to the west of Flite Level Zero hangar.

C. Faix advised the Commissioners an estimate was received from K & L Spray Service for spraying weeds at the airport. C. Faix added that it does not yet include the area that was just mowed by G. Peterson and C. Faix advised he would recontact K & L Spray Service and see if they could give us an estimate for that as well. Commissioners also asked C. Faix to recontact K & L Spray Service and see if they would be interested in spraying weeds at the Bruce area that we are currently having CHS do.

C. Faix discussed with the Commissioners the land lease agreement for Farm Unit 181 that was posted in the paper this week for bids. The water concerns were discussed.

The 2019 budget was reviewed and changes were made.

C. Faix advised he received an email and phone call from the City of Othello requesting help in paying to update the Welcome to Othello sign on South 1st Avenue near Columbia Street. After discussion the board decided to decline in helping.

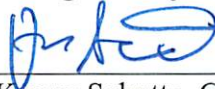
C. Faix advised the Commissioners that the Webpage is up and running. G. Weaver asked if there was a view counter. C. Faix advised he didn't think so but that we would check on adding one.

C. Faix advised that at the Small Port Conference business cards were being shared and since our Commissioners do not have, it was asked if they would like. G. Weaver and D. Vietzke advised they would and K. Schutte advised he did not as he already has. G. Weaver and D. Vietzke advised their personal cell numbers could be added and their Port email addresses.

C. Faix advised that D. Barger did drone video of the Port properties and after the meeting Commissioners could view it. C. Faix advised that some of the video will be added to the Webpage after it is cleaned up.

C. Faix advised a new desk was purchased for the front office and wanted to know if the old desk could be gifted to the Adams County Fire District 5. All three Commissioners agreed it was good to gift it to them.

There being no further business the meeting was adjourned.



Kenny Schutte, Chairman



Gary Weaver



Lois Weise, Executive Assistant



Deena Vietzke