

## COMMISSIONERS' MEETING MINUTES

September 25th 2018 – 9:00 AM

Those present were:

Commissioner Kenny Schutte  
Commissioner Gary Weaver  
Commissioner Deena Vietzke

Executive Director Chris Faix  
Executive Assistant Lois Weise

Guest Stephen McFadden with ACDC

D. Vietzke made a motion to approve the Agenda, G. Weaver second the motion and it was passed. G. Weaver made a motion to approve the Minutes, D. Vietzke second the motion and it was passed. D. Vietzke made a motion to approve the vouchers and G. Weaver second the motion and it was passed.

S. McFadden gave an update on the Wastewater Treatment Plant. McFadden advised there were six (6) applications from engineering firms to provide professional services for the project. He advised the committee consists of Adams County Commissioner John Marshall, Port of Othello Commissioner Chair Kenny Schutte, Port of Othello Executive Director Chris Faix, Adams County Public Works Director Todd Obrien; Adams County Engineer Scott Yaeger and himself. McFadden advised the committee will decide who will go on for interviews.

C. Faix advised the Commissioner that he spoke with K. Russell and S. Russell about the gated pipes that are at the water tower compound. They advised they would go and take a look and see if it was something they could use.

C. Faix advised the Commissioners that the incubator building at 615 S. Broadway needs the sign updated as all the businesses listed are no longer renters. Columbia Signs did advise they were going to be in town this week and would take a look at updating the signs and how they might change it to four slots.

C. Faix advised that he spoke with O. Garza about not having a lease. The Commissioners asked about incubator guidelines and requested that we look at previous minutes. The board would like to see the lease agreements changed to shorten the terms of each lease. It was suggested a three (3) year term with two (2) years to up the option. C. Faix also advised there have been parking issues at the incubator building. C. Faix has looked into Reserved Parking signs and estimate they would run about one hundred dollars (\$100.00) per sign. C. Faix estimated we would need at least two signs per each business, and was going to check into the exact wording that would need to go onto the signs so that the vehicles that were parked illegally could be towed at the owner's expense.

C. Faix advised the slurry project started Monday, September 24<sup>th</sup>, 2018 and was going well.

C. Faix asked the commissioners if they wanted the area to the south of the runways mowed and they agreed it did not need to be mowed. C. Faix advised he would be contacting G. Peterson to mow the weeds to the west of Flight Level Zero after the slurry project was completed.

C. Faix advised that the web designer is still working on the new webpage and are needing photos and bios from G. Weaver and D. Vietzke.

C. Faix showed the commissioners the new photos that would go on the back on the Adams County Magazine. S. McFadden advised they were moving the deadline date out as they wouldn't be printing the magazine until December.

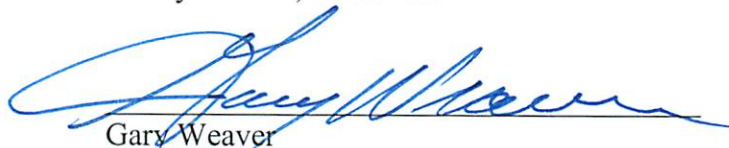
C. Faix advised the board that he would like to see an American Flag purchased and put into the Commissioners Meeting Room. He also suggested that we do the pledge of the allegiance at the start of each meeting. D. Vietzke made a motion to purchase an American Flag and G. Weaver second the motion and it was carried and approved by the board.

The meeting then went into executive session at 10:10 and came out at 10:23.

There being no further business the meeting was adjourned.



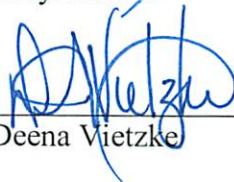
Kenny Schutte, Chairman



Gary Weaver



Lois Weise, Executive Assistant



Deena Vietzke