

COMMISSIONERS' MEETING MINUTES

August 28th 2018 – 8:00 AM

Those present were:

Commissioner Kenny Schutte

Commissioner Gary Weaver

Commissioner Deena Vietzke

Guest Stephen McFadden with ACDC

Executive Director Chris Faix

Executive Assistant Lois Weise

Port Consultant Doyle Palmer

G. Weaver made a motion to approve the Agenda, D. Vietzke second the motion and it was passed. G. Weaver made a motion to approve the Minutes, D. Vietzke second the motion and it was passed. G. Weaver made a motion to approve the vouchers and D. Vietzke second the motion and it was passed.

S. McFadden advised that 23 firms were sent RFQ's regarding the waste water project. They were advised they needed to submit their proposals by 9/14/18 and then it would be trimmed to 3 firms. K. Schutte suggested that the commissioners all go to view the Sunnyside waste water plant.

C. Faix advised that T. Buggia's employees have placed the water meter near the gate by well 3.

C. Faix advised that Gyt It Fitness S. Adams was handed a letter and also sent by certified mail advising he needed to be out of the building by August 31st, 2018 and that a final inspection would be done at 11:00 am that day and he would need to turn in the keys and pay the balance owing.

C. Faix advised he was contacted by D. Barger who advised he would do drone video for the Port of Othello of the Bruce Industrial area as well at the Othello Airport.

C. Faix advised the Commissioners that the weed spraying at the airport is all being done according to the estimate that was received by K& L Spray Service. Commissioners all agreed that it is looking good and that we need to re-write the contract with K&L Spray Service. C. Faix advised that the owner of K&L Spray Service advised him that the mowing at the airport can be left. Commissioners agreed they would like the area to the west of Flight Level Zero to be mowed.

C. Faix advised that Riedesel advised they would probably be doing the slurry seal the week of September 24th, 2018. C. Faix advised that a Notum would be issued advising that the airport would be closed during this time. A pre-construction meeting is being planned.

C. Faix advised he has not received anything from P. Magden as to the possibility of purchasing or leasing at the corner of Booker & Cunningham. It was discussed the possibility of building an incubator building on the ground that is for sale. It was suggested that we get a copy of the lease from Walla Walla Port regarding their incubator building.

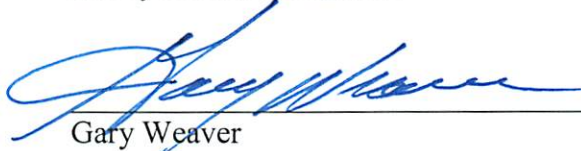
Commissioners discussed having C. Faix contact the Adams County Road Department and get estimates for putting a 650' road in the middle of the land for sale in the Booker and Cunningham area. G. Weaver made a motion to check into this and D. Vietzke second it.

Commissioners requested that a review be done of all the tenants in the incubator building at this time.

There being no further business the meeting was adjourned.

A handwritten signature in blue ink, appearing to read "Kenny Schutte".

Kenny Schutte, Chairman

A handwritten signature in blue ink, appearing to read "Gary Weaver".

Gary Weaver

A handwritten signature in blue ink, appearing to read "Lois Weise".

Lois Weise, Executive Assistant

A handwritten signature in blue ink, appearing to read "Deena Vietzke".

Deena Vietzke