

## COMMISSIONERS' MEETING MINUTES

December 9, 2014 – 9:00 a.m.

Those present were:

Chairman, Commissioner Gary Weaver  
Commissioner Terry Thompson  
Commissioner Ken Schutte

Executive Director, Doyle Palmer  
Admin Assistant, Angela Davis

Vice Chairman Kenny Schutte called the meeting to order.

Agenda was reviewed and amended. CERB was added to Bruce Industrial Park. T. Thompson moved to approve the amended agenda, K. Schutte second and the agenda was approved. T. Thompson moved to approve the minutes from the meeting on November 18, K. Schutte second and the minutes were approved. T. Thompson moved to approve the vouchers for December 9, K. Schutte second and they were approved.

D. Palmer reported that a certified letter was sent to Jamie Freeman regarding the backflow device which failed back in July. Mr. Freeman came into the office to discuss it and was told he has 15 days to make the repairs and have it retested of the Port would have the repairs done and bill Mr. Freeman.

A discussion was held regarding hangar leases. It was decided that all hangar leases need to be updated with the new rates. A motion was made by T. Thompson to updated the lease, adding that all leases will be run on a January – December year, and a clause would be added that if rates are to be increased the tenants would be given 90 days notice. The motion was second by K. Schutte and approved.

The airport CIP has been updated. 2015 will be a design phase for the aprons and crack sealing, with construction to take place in 2016. The FAA did not give the Port much choice no separating the 2 years, however if the design phase takes less time than anticipated then the construction phase could start in 2015. 2017 will be a carry over, 2019 will be fencing and 2020 will be purchasing snow removal equipment.

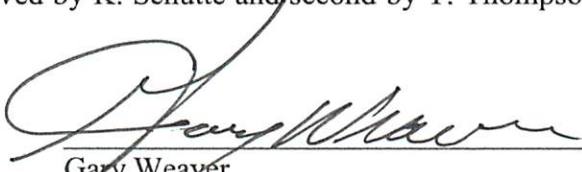
The letter to Senator Schoessler, Rep. Schmick and Rep. Fagan was reviewed and signed by the commissioners to request capital appropriation assistance for the Incubator building.


Bids are starting to come in on the Incubator Building. All bids will be reviewed at next meeting, with the hopes of a contractor being chosen.

In meeting between D. Palmer and Jamie Freeman, they discussed the future development of the Othello Business Park. It was decided by the board of commissioners to do a revise the lease with Freeman at the \$200 per acre for the land not anticipated to be affected in Spring 2015, and a prorated lease for the other acres dependent on how many cutting they are able to get.


D. Palmer reported that the Tier 2 CERB application has been submitted, and if approved he would be going Olympia in January to meet with the CERB board.

There being no further business, it was moved by K. Schutte and second by T. Thompson that the meeting be adjourned.

  
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Gary Weaver

  
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Kenny Schutte

  
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Terry Thompson

  
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Attest: Angela Davis, Clerk