



COMMISSIONERS' MEETING MINUTES

October 13, 2014 – 9:00 a.m.

Those present were:

Chairman, Commissioner Gary Weaver
Commissioner Kenny Schutte
Commissioner Terry Thompson

Executive Director, Doyle Palmer
Admin Assistant, Angela Davis

Guests:

Stephen McFadden: Adams County Economic Development Council

Chairman Gary Weaver called the meeting to order.

Agenda was reviewed. T. Thompson moved and K. Schutte second to approve the agenda. T. Thompson moved, and K. Schutte seconded to approve last meeting's minutes. Vouchers were approved in a motion by K. Schutte, seconded by T. Thompson.

D. Palmer reported the Dept. of Ecology sent the Port a letter regarding the water in the well not being to full capacity. A letter needs to be written to appeal them taking unused water with a deadline of December 1. D. Palmer will contact Darryl Olsen from Tri-Cities to assist in the letter. G. Weaver stated he would like to be included in the meeting.

Rail crossing in Bruce is completed. It was not done in concrete as originally believed. The second crossing is completely gone.

Anderson Organics purchased the weigh station by Easterday. It needs to be hooked up to our well as it is coming of the Easterday Storage. A letter has been sent.

Trang Tran is leaving FAA at the end of October and would like the AIP08 closed out before she leaves. The Port will work with JUB to get it completed. The grass issue has come to a stalemate. K Schutte recommends we do not pay to have the hydro-seeding done and the Port do the work ourselves. JUB is setting up a meeting with Kerr to come to a resolution.

A new engineer will be needed as of January 1, 2015. D. Palmer would like to interview three or four from the Tri-City area who have FAA experience.

The WSDOT Capital Improvement Plan is due the end of October. T-hangers are on the list for 2015. It was discussed to change the aprons and parking by the fuel pumps which are currently set for 2018 to 2016.

D. Palmer spoke to someone at the city about maximizing the space at 615 S. Broadway. A 220 x 60 building could go there, however discussion was done to do a 200 x 50 building. He also has spoken to other ports,

their recommendations included a clear span building with no poles, floor drains, wire for three face power and optimal size is 2400 sq. feet. Pricing begins at 15 cents per square foot. It was also discussed to put overhead doors in the building, have a public restroom system. S McFadden offered to send the Port copies of leases from other incubator buildings in the state to get an idea of how they are structured.

JUB will be at the Port office on October 14th to discuss the feasibility study. D. Palmer and G. Weaver will attend.

D. Palmer is meeting with WSDOT, the City of Othello, Public Works to discuss the impact the Soccer Complex Project could have on the intersection of Highway 26 and Reynolds Rd.

Two individuals have expressed interest to put an RV Park in the property on Hwy 26/Reynolds. D. Palmer will tell them the Port will keep them advised however they are not making a decision on whether or not to develop it themselves.

Western Washington University is offering to do an economic study on the soccer complex. Staff can be involved to do a feasibility study as well for a cost.

D. Palmer is getting designs and bids for a sign to put on the building between the doors to identify the businesses and locations.

D. Palmer, G. Weaver and T. Thompson will be attending the Small Ports Conference on Thursday only.

There being no further business, it was moved by T. Thompson and seconded by K. Schutte that the meeting be adjourned.


Gary Weaver

Kenny Schutte


Terry Thompson

Attest: Angela Davis, Clerk