



COMMISSIONERS' MEETING MINUTES

January 31, 2017 - 9:00 AM

Those present were:

Commissioner Terry Thompson
Commissioner Gary Weaver
Commissioner Kenny Schutte

Executive Director, Doyle Palmer
Administrative Assistant, Angela Davis

Guest: Stephen McFadden, Adams County Economic Development Director
Mayor Shawn Logan
Travis Goddard, City of Othello Planning Director

T. Thompson made a motion to approve the agenda, it was seconded by K. Schutte and it was approved. T. Thompson made a motion to approve January 10 minutes it was seconded by K. Schutte and it was approved. K. Schutte made a motion to approve the Voucher Report, T. Thompson seconded and it was approved.

Stephen McFadden presented the Feasibility Study to the Commissioners. The project was deemed feasible by the Brown and Caldwell. The goal is to have the facility sustainable for the long term, with a state of the art facility. Phase 2 is to request \$1.25M from the state to fund the predesign, cost benefit analysis and engineering. This would give us a budget, time table and rate of return. Stephen is gathering letters of support from various agencies, along with a letter from Port Commissioners to submit to Olympia. The goal at this time is to get to the pre-permit phase, and then once there is a customer the plant would be built. The question presented to the Port at this time is does the Port want to continue. It was agreed by the Commissioners that yes, they want to continue. According to Stephen, the Adams County Commissioners are in for the long haul. The next step would be for the two boards to meet to discuss a Memorandum of Understanding. The Port Commissioners have decided to hold a special meeting on February 13 to discuss what they would like to take on as their role in the project prior to meeting with the Adams County Commissioners.

A discussion was held regarding having an on-call emergency contract with Dign 4 U for the snow removal at the airport. They are on our small works roster and are the only company in the vicinity that has the equipment required to do the work. K Schutte made the motion to contract with Dign 4 U for snow removal at the airport.

D. Palmer presented information to the Commissioners about a potential buyer for one of the lots at Bruce Industrial Park. The buyer would also want the Port to build the building and finance the purchase. It was decided to table the discussion until the buyer could meet with the board in person.

A discussion was held about having some CCR's in place on the land that is for sale by the Port. K. Schutte has a sample for D. Palmer to review.

It was announced that the purchase in the amount of \$1,925,000 for the Andrews property in the Bruce Industrial Area has been closed, funded and recorded on January 27, 2017. There is an existing oral contract with Zeke Ochoa who is farming the land. The Port will honor the agreement for one year, and D. Palmer meet with Mr. Ochoa to sign a contract.

At 10:21 the Commissioners went into Executive Session to discuss real estate. Executive Session was ended at 10:30. T. Thompson made a motion to sell the land on the corner of Hwy 26 and Reynolds Rd. for \$35,000 per acre. G. Weaver second the motion and it was approved.

D. Palmer reported he met with Travis at the City to discuss developing 48 S. Broadway. Travis wants the lot engineered for possible uses before the land is developed. The Commissioners have decided that they want to focus the Port resources on the Bruce Industrial Area and have tabled developing the lot.

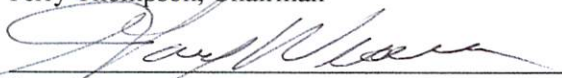
Desert Rentals have given notice they will be moving out of 615 S. Broadway effective March 1.

D. Palmer told the Commissioners the office copier needs to be replaced, and presented 3 options. It was decided to leave the decision about which copier to choose to staff.


There being no further business the meeting was adjourned.



Terry Thompson, Chairman



Gary Weaver



Kenny Schutte



Angela Davis, Clerk