



COMMISSIONERS' MEETING MINUTES

January 27, 2015 – 9:00 a.m.

Those present were:

Commissioner Kenny Schutte
Commissioner Gary Weaver
Commissioner Terry Thompson

Executive Director, Doyle Palmer
Admin Assistant, Angela Davis

Chairman Kenny Schutte called the meeting to order.

Agenda was reviewed T. Thompson moved to approve the agenda, G. Weaver second and the agenda was approved. G. Weaver moved to approve the minutes from the meeting on January 13, T. Thompson second and the minutes were approved. T. Thompson moved to approve the vouchers for January 27, 2015, G. Weaver second and they were approved.

The 615 S. Broadway public bid notification is on the Port website and in the Othello Outlook. It ran on the 22nd and is scheduled to run again on the 29th. Bids are being accepted until 2/9 at 5:00 pm, and will be at the next meeting. D. Palmer stated he will not be at next meeting however can be called and conferenced in.

Todd from Wolfkill submitted a copy of the invoice for the rail crossing in Bruce. The original bid cawds for \$12,290, and at that time in August, the Board made a motion that we pay up to \$3000. When the invoice came, the total ended up being \$28,000. Discussion was held, and it was decided that the Port would pay \$3000, as decided in original motion.

D. Palmer reported that the seeding is almost completed at the airport.

A discussion was held regarding the weeds at the airport, and how the Port wanted to handle it this year. It was decided D. Palmer would contact Conner Spray Service about spraying early in the spring.

D. Palmer reported on the visit to the Department of Commerce, and the CERB presentation. The Port has been turned down for the grant, because we have no debt, however were offered a loan up to \$150,000 at 3% interest. CERB will be sending out their offer packet, with a list of instructions. The earliest funds will be available is September.

The East Columbia Irrigation District has let D. Palmer know that they are scheduled to bury the canal at their cost in the fall 2015.

Discussion was held on where to go from here on the Bruce Industrial Park project. It was decided to hire a surveyor to do the survey for long plat, get the CEPA done and start the cultural process required by CERB. G. Weaver made a motion to hire Permit Surveying, Inc. to do the project. The motion was second by T. Thompson and approved.

Meiers Engineering has submitted a proposal to engineer the water/sewer line project for the soccer complex for \$7,100. T. Thompson made a motion to hire Meiers for the project, G. Weaver second the motion, and it was approved.

G. Weaver made a motion to start on the water and sanitary sewer line project, requesting bids of from three contractors on our small works roster, and having bids ready to open at 9:00 am February 10. The motion was second by T. Thompson and approved.

Jed Crowther from City of Connell contacted the Port requesting a letter of support and a \$1000 pledge for matching funds for a CERB feasibility study for the Connell Rail Interchange. T. Thompson made a motion for the Port of Othello to contribute \$1000 towards the feasibility study. The motion was second by G. Weaver. The motion was approved.

There being no further business, it was moved by T. Thompson and second by G. Weaver that the meeting be adjourned.



Kenny Schutte



T. Thompson



Gary Weaver



Attest: Angela Davis, Clerk